

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY, NOVEMBER 28, 2011**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
43 W. CHERRY STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services which fulfill the educational, informational, cultural and recreational needs of our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting was called to order at 7:00 pm by Chairperson Alber

**II. ROLL CALL**

EARLA ALBER - Chair Present  
AMY HALL - Vice-Chair Present  
ARDENA ROBERTS – Treasurer Present  
CHRISTINE FAHL – Trustee Present  
BOB ELLICK – Trustee Present  
TONY OWEN – Secretary Present  
VICKI BABCOCK – Trustee Present

Quorum is present

**II. APPROVAL OF THE AGENDA**

**Motion:** “Approve the Agenda” made by Owen seconded by Hall.  
Motion carried

**IV. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic not on the agenda shall limit their comments to two minutes, unless the chairperson deems otherwise.

Pine Ridge Bible Camp Representative Kevin Grifhorst shared with the Board how Pine Ridge hosts a Silent Auction and offered some suggestions to the Board on how their group makes it as successful as it is.

**V. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of October 24, 2011
- B. Approval of Treasurer's Report of October 24, 2011

**Motion:** "Accept the Consent Agenda" made by Ellick seconded by Babcock.  
Motion carried

**VI. CORRESPONDENCE**

No correspondence

**VII. COMMITTEE REPORTS**

- A. Personnel Committee – No report
- B. Policy Committee – No report
- C. Bylaw Committee – No report
- D. Technology Committee – No report

**VIII. UNFINISHED BUSINESS**

No unfinished business.

**IX. NEW BUSINESS**

- A. Adoption of Budget Amendments

Motion: "Accept budget amendments for 2011-2012 as proposed",  
made by Fahl seconded by Babcock.  
Motion carried

- B. Fundraisers

On Tuesday Dec 6<sup>th</sup> at 7:00 pm at the Middle School a meeting will  
be held to establish committee and gather ideas to raise the matching  
funds needed to meet the \$50,000 matching goal. Chair requested as  
many board members as possible participate in the meeting.

- C. Liability Insurance Coverage.

Library is ensuring non-city workers have proper liability insurance  
prior to their performing work for the Library.

**X. DIRECTOR'S REPORT**

Director Clark discussed current programs and meeting of Library along  
with providing Board facts on usage of Library. Full report is in Board  
Packet.

**XI. AGENDA ITEMS FOR JANUARY**

1. Fundraising
- 2.
- 3.

**XII. INFORMATIONAL ONLY**

1. Newspaper articles, POST October 20
2. 2012 Calendar Year Board Meetings  
Copy to be posted in Library, Solon Township, and City of Cedar Springs
3. Rocket Languages flier developed for area school language students
4. Current Board Roster

**XIII. BOARD COMMENT**

Chairperson requested Director to set up a group email through Nick so all members of the Board get the Board packets.

It is noted the light outside Library back door is functioning properly and area at night is now lit.

**XIV. ADJOURNMENT**


**Motion:** "Motion made for Adjournment" made by Owen seconded by Babcock.

Meeting adjourned 8:15 pm

Next meeting scheduled for January 23, 2011, 7pm at the Library

**Minutes approved by Board January 23, 2011**

Submitted by Secretary Owen



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