

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**TUESDAY, MAY 28, 2013**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
43 W. CHERRY STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services, which fulfill the educational, informational, cultural and recreational needs of our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order by Chair at 7:00 pm

**II. ROLL CALL**

EARLA ALBER - Chair present  
CHRISTINE FAHL - Vice-Chair present  
ARDENA ROBERTS – Treasurer absent with notification  
BOB ELLICK – Trustee absent with notification  
TONY OWEN – Secretary present  
VICKY BABCOCK – Trustee present  
BECKY POWELL- Trustee present

**111. APPROVAL OF THE AGENDA**

**Motion: “Accept Agenda with following change:** Resolution submitted to Board to be added to Agenda after Board Comment then Board will go into Executive Session and before Adjournment with decision being reflected in next meetings minutes” made by Babcock second by Owen.

Motion carried by voice vote.

**IV. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic **not** on the agenda shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise.

Any citizen who wishes to speak on a topic already on the **approved** agenda will respectfully request to do so during the time of discussion of that agenda item, be recognized by the Chair, and limit your comments to two minutes, unless the chairperson deems otherwise

KDL Director Lance Werner made a small presentation to Board then responded to questions from the Board concerning several topics.

**V. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of April 22, 2013
- B. Approval of Treasurer's Report of April 22, 2013
- C. Approval of the Minutes of the Special Library Board Meeting of May 13, 2013

Motion; "Accept the Consent Agenda" made by Fahl second by Owen.  
Motion carried by voice vote

**VI. CORRESPONDENCE**

The Library has received Robert C. Rinehart Grant for \$6670.00

**VII. COMMITTEE REPORTS**

- A. Personnel Committee –none
- B. Policy Committee – none
- C. Bylaw Committee – none
- D. Technology Committee –Report on disposal of equipment Internet Changeover Update  
Old computers have been disposed of by sale for \$499.00. Charter came in and installed new router. New firewall installation had been completed.. Nick has been updating the computers.

**VIII. UNFINISHED BUSINESS**

- A. Strategic Plan Review-Tabled from last meeting  
**Motion;** "Table until June meeting" made by Owen second by Babcock,  
Motion carried with voice vote
- B. Report on Building Committee  
**Motion;** "Table until June meeting" made by Babcock second by Owen,  
Motion carried with voice vote
- C. Survey-Tabled from last meeting  
Survey has not been returned to Chair yet from Community Fundraising Committee. Once survey is submitted in final form Chair will send out to Board for a yes or no vote. If survey is, approved Chair will forward to appropriate authority to include survey in June tax bills.
- D. Director's Report on Website  
Review of various Libraries shows the directors report is not on their websites.  
Library Director will not put report on the website only in Board packet
- E. Lease Agreement  
Chair reported meeting on lease went well and City is retyping with the changes so Library Board can review to vote on.
- F. Finance committee meeting report (Trustee Powell)  
Committee has not met. Will have a report for June meeting
- G. EnGedi cooperation and questions  
Board discussed the concerns it had with a resolution submitted for its vote.  
Discussion, comments, and responses to Boards questions and concerns were made with public and representatives of EnGedi

**IX. NEW BUSINESS**

None

**X. DIRECTOR'S REPORT**

Summer Reading program flyer was given to Board. Director discussed some of the high points in the program and related how the whole community has been involved from grade school students raising money to some of the major companies in the area supporting the program. Board wishes to thank everyone for their contributions to make the Summer Reading Program such a success.

**XI. AGENDA ITEMS FOR JUNE 24<sup>th</sup> MEETING**

- A. Finance Committee report
- B. Strategic Plan
- C. Building Committee report
- D. Lease Agreement

**XII. INFORMATIONAL ONLY**

No information

**XIII. BOARD COMMENT**

No comments

**XIV. RESOLUTION**

**Motion;** "Go into Executive session to discuss resolution" made by Owen second by Fahl

Motion carried by voice vote.

8:10 pm Public is asked to leave the meeting room.

Board in executive session discussed Resolution submitted to it for action.

8:50 pm Public asked to return to meeting room.

**Motion;** "Come out of Executive session" made by Fahl second by Owen

Motion carried by voice vote

Chair made comments concerning the changes Board would like to see in the resolution.

**Motion;** "Make changes to submitted Resolution as amended by Board, vote on it and forward back to Community Fundraising Committee." Made by Powell second by Babcock,

Motion carried by roll call vote:

Yea; Owen, Babcock, Powell, Fahl, Alber

No: none

Absent: Ellick, Roberts

Chair will forward amended resolution with changes to Community Fundraising Committee

**XV. ADJOURNMENT**

Motion; "Adjourn meeting" made by Owen second by Babcock  
Motion carried by voice vote

Meeting ended 915 pm

Next regular meeting scheduled for Monday June 24, 2013, 7PM at the Library

Approved by Board Monday June 24, 2013

Submitted by Secretary

A handwritten signature in black ink, appearing to be "Owen", is written over a horizontal line. The signature is cursive and somewhat stylized.