

**Cedar Springs Public Library  
Regular Board Meeting  
Monday, January 24, 2011**

**I. CALL TO ORDER**

Board Vice-Chair Earla Alber called the meeting to order at 7:00 p.m.

**II. ROLL CALL**

Amy Hall- Chair, present  
Earla Alber - Vice-Chair, present  
Shirley Hegedus -Secretary, present  
Ardena Roberts - Treasurer, present  
Vacancy - Solon Trustee  
Christine Fahl - Trustee, present  
Bob Ellick -Trustee, present

**III. PUBLIC FORUM**

There were four visitors present. As of this month there are two vacancies on the CSPL Board. Three of the visitors, Vicki Babcock, Dan Davis, and Tony Owen, introduced themselves and expressed interest in serving on the Board as a Solon Township representative.

**IV. APPROVAL OF THE AGENDA**

Motion by Bob to approve the agenda as presented. Seconded by Christine. Motion carried.

**V. CONSENT AGENDA**

A. Approval of the Minutes of the Board meeting of November 22, 2010, and the Minutes of the Special Meeting of December 13, 2010.

B. Treasurer's Report

Motion by Ardena, seconded by Christine, to approve the Consent Agenda. Motion carried.

**VI. CORRESPONDENCE**

- A. Dr. Michael Forrest - Michael resigned from the Board, effective December 31, 2010, due to workload and limited time/energy resources.
- B. Shirley Hegedus - After six years on the Board, Shirley is resigning, effective with this meeting.
- C. Cedar Springs Community Food Pantry - Thank-you note for the recent donation of food items to the Food Pantry.

**VII. COMMITTEE REPORTS**

- A. Personnel Committee -Nothing to report.
- B. Policy Committee - Nothing to report.
- C. Bylaw Committee - Nothing to report.
- D. Technology Committee - Nothing to report

**VIII. UNFINISHED BUSINESS**

A. New Library Building Committee vacant Solon position - Motion by Christine to table this item until two new Board members are in place; seconded by Ardena. Motion carried.

**IX. NEW BUSINESS**

A. LaShawnda Davis - Hope Network - Informational: LaShawnda will be assisting with the Library cleaning on Thursdays for a one-hour period. Her Supervisor will accompany her.

B. 6 New Computers - Bids - Bids and quotes presented were for ACER, IBM, and Dell computers. Discussion followed concerning which programs and virus protection are included, as well as labor costs, etc. With our Computer Tech, Nick Heimler, on speaker phone, the Board received answers to these questions. The Library has received donations to-date in the amount of \$2,407.00 toward new computers, with another donor pledging to make up the difference in the total cost.

Meijer has also donated a \$500 in-store gift card to be used for computer-related items. Motion by Amy to purchase six PCs and monitors, not to exceed \$6000.00. Seconded by Ardena. Voice Vote: Amy, Yes - Earla, Yes - Shirley, Yes - Ardena, Yes - Christine, Yes - Bob, Yes. Motion carried.

C. Sample Budget for Overdrive after June 30, 2013 - Informational only: Donna reported that we have \$21, 724 in the USF Funds account which we can use for the \$1,600 member-cost per year, as well as AV and Book Donations monies the Board could choose to use instead.

**X. DIRECTOR'S REPORT**

Donna reported that the Summer Reading Program is in the works, and showed a sample book bag that each participant will receive, filled with reading program goodies.

**XI. AGENDA ITEMS FOR FEBRUARY**

1. Trustees Workshop at the Kentwood Branch of KDL, April 28, 8:30 am-3:30 pm
2. New Library Building Committee Vacant Solon Position - Tabled from January meeting
3. Paperless Packets for CSPL Board Meetings

**XII. INFORMATIONAL ONLY**

1. Newspaper articles, POST 12/16/2010 (2 stories), 1/20/2011

**XIII. BOARD COMMENT**

Shirley spoke about her time on the Board.

Ardena, Amy, and Earla expressed thanks, etc. to Shirley for her time on the Board.

**XIV. ADJOURNMENT**- Motion made by Christine to adjourn the meeting. Seconded by Ardena. Motion carried. Adjourned at 8:27 pm.

Submitted by (Board Secretary) Shirley J. Hegedus

Recorded by (if other than Board Secretary) \_\_\_\_\_

Approved 2/28/11