

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

**MONDAY
September 24, 2018**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Vice Chair Stark
Present: Owen, Stark, Powell, Babcock, King, Weidenfeller
Absent: Ellick

II. PLEDGE OF ALLEGIANCE

Vice Chair Stark led the Pledge

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

Rose Powell addressed the Board with the concern the City of Cedar Springs has about the ice fencing not being installed yet. Very concerned about the liability. City may be willing to help with the cost.
No other written or oral comments.

IV. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by Babcock, second by Weidenfeller
Motion carried by voice vote Ayes 6, Nays 0.

V. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of August 27, 2018
- B. Approval of the Financial Report of August 27, 2018

MOTION: "Approve consent agenda" made by Powell, second by King
Motion carried by voice vote Ayes 6, Nays 0.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet

Director Clark updated the Board about her report to the School Board thanking them for their help and positive participation in the programs at the Library. A \$250.00 check was given to the Library by Senator McGregor as a donation. The Blue Star Mothers Organization is using the Library to collect donated items for packages to be sent to military-soldiers on active duty. Big Gala fundraising event is coming October 20. Board members will be receiving invitations.

VII. UNFINISHED BUSINESS

A. Strategic Plan Process

Weidenfeller went through the current state of the Strategic Plan process and instructed the Board on how to complete the survey and why it was important. Results will be presented at the next Board meeting. Survey is to be completed by 10/13/18 so Weidenfeller can finalize the data and get it to the Director for inclusion in the Board packet to be sent out on 10/15/18.

IX. NEW BUSINESS

X. COMMITTEE REPORTS

A. Personnel Committee- None

B. Policy Committee-Manual update

Owen went through the process of updating the trustee manuals. Several were turned in as requested. Others will be dropped off to the Library.

C. Bylaw Committee – None

D. Technology Committee – None

E. Finance Committee – None

XI. AGENDA ITEMS FOR MONDAY, OCTOBER 22, 2018 MEETING

A. Strategic Plan process update

B. Ice breakers for Library Roof-Accepting bid

C. Donor recognition display for Library

XII. BOARD COMMENT

Board would like to thank Weidenfeller, King, and Donna along with others for all the work on the Strategic Plan. Weidenfeller thanked Donna for getting out the thank you cards to participants in the focus groups.

Babcock reminded Board of Big Boy fundraiser for Velzy Park and the silent auction.

On 10/3/18 between 4:30-5:30 CDBT will be working on cleaning up the retaining wall plaques and could use help.

XIII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Owen, second by Weidenfeller
Motion carried by voice vote Ayes 6, Nays 0.

Meeting adjourned at 7:50 pm.

Next regular meeting scheduled for Monday, October 22, 2018, 7PM at the Library

Submitted by Secretary Owen

Approved by Board on

AO
10/24/18