

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

**MONDAY
MARCH 28, 2016**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Chair at 7 pm

II. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. Board will not respond or discuss public comments unless Chair approves.

No oral or written public statements.

III. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by Owen second by Hall
Motion carried by voice vote

IV. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of February 22, 2016
- B. Approval of the Financial Report of February, 2016

MOTION: "Accept the Consent Agenda" made by Owen second by Babcock
Motion carried by voice vote

V. COMMITTEE REPORTS

- A. Personnel Committee – None
- B. Policy Committee – None
- C. Bylaw Committee – None
- D. Technology Committee – None
- E. Finance Committee – Budget report

VI. DIRECTOR'S REPORT

Friends Quilt Auction was a success raising over \$3000.00 dollars.
Summer Reading Program in preparation progress and staff becoming very busy with all the programs there will be. With many of the programs being finalized with presenters and donations of prizes.

VII. UNFINISHED BUSINESS

- A. Report on progress status with New Library
Special meeting was held at Andrus last week by the Board. Many decisions made. Several items still need discussion. Security system for Library. Signage in front of Library. White Board walls possible in meeting and class rooms. It appears bids may be ready to be let next month by invitation.
- B. License agreement with CBDT

MOTION: "Accept License agreement with CBDT" made by Babcock second by Powell. After discussion motion was declined by voice vote. Several changes were needed before acceptance. To be placed on next month's agenda. Phillips to send final version to Chair with any questions.

MOTION: "To authorize Chair to seek legal opinion of agreement up to a cost of \$850.00 dollars" made by Owen second by Babcock.
Motion carried Ayes 6, Nays 1

- C. Director Evaluation
According to Personnel Committee evaluations are in from Board. Committee will meet and combine evaluations and bring to April Board.

VIII. NEW BUSINESS

- A. Budget for 2016/2017
Treasurer Powell discussed the proposed Budget for July 1, 2016/ June 30, 2017 which will include time when the new library will be opened. Figures were conservative. Fund balance is over \$100,000.00 dollars and New Library Find is approx. \$678,000.00 dollars with contributions still coming in this budget year and next. There may need to be some small adjustments made towards the end of this budget year to balance out accounts.

MOTION: "Accept recommendation of proposed budget for 2016/2017 by Treasurer" made by Powell second by Hall.
Motion carried by voice vote

IX. AGENDA ITEMS FOR MONDAY APRIL 25, 2016 MEETING

- A. Director Evaluation
B. Development Agreement

X. BOARD COMMENT

No Board Comments

XI. ADJOURNMENT

MOTION: "Adjourn the meeting" made by Babcock second by Powell
Motion carried by voice vote
Meeting adjourned at 8:22 pm

Next regular meeting scheduled for Monday, April 25, 2016, 7PM at the Library
Approved by Board at the April 25, 2016 regular meeting

Signed Board Secretary Owen

