

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

**MONDAY
June 25, 2018**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Chair Ellick at 7:00 pm
Present: Ellick, Owen, King, Powell, Stark, Babcock, Weidenfeller
Absent: 0

II. PLEDGE OF ALLEGIANCE

Pledge led by Chair Ellick

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No written or oral comments from public

IV. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by Stark, second by Owen
Motion carried by voice vote Ayes 7, Nays 0.

V. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of May 29, 2018
- B. Approval of the Financial Report of May 29, 2018

MOTION: "Approve consent agenda" made by King, second by Stark
Motion carried by voice vote Ayes 7, Nays 0.

VI. COMMITTEE REPORTS

- A. Personnel Committee-Director Evaluation
Chair Babcock discussed the evaluation process and will hand out copies of the evaluation later in the meeting

- B. Policy Committee-Policy changes for Chapter 3
Chair Owen discussed with members their recommended changes in Chapter 3.
Final version will be sent out for next meeting.
- C. Bylaw Committee – None
- D. Technology Committee – None
- E. Finance Committee –Final year end report
Treasurer Powell handed out the year end report and discussed some amendments to the 2018-2019 budget.

VII. DIRECTOR'S REPORT

Director's full report is part of Board packet
The Summer Reading Program is off to an exceptional start. 1,190 were signed up at the end of opening day, June 11.

VIII. UNFINISHED BUSINESS

- A. Approve Policy Chapter 3

MOTION: "Approve Chapter 3 with the recommended changes submitted during Committee report" made by Owen, second by Babcock
Motion carried by voice vote Ayes 7, Nays 0.

- B. Review of Strategic Plan outline and schedule dates

MOTION: "Accept Strategic Plan schedule of dates and outline" made by Stark, second by King
Motion carried by voice vote Ayes 7, Nays 0.

- C. Approve amendments to 2018/2019 budget

MOTION: "Accept amended 2018/2019 Budget as presented during Committee report" made by Powell, second by King.
Motion carried by voice vote Ayes 7, Nays 0.

- D. Director Evaluation

Director Clark requested the review to be conducted in closed session.

MOTION: "Board to go into closed session for Directors evaluation" made by Weidenfeller, second by Powell
Motion carried by voice vote Ayes 7, Nays 0.
Board went into closed session at 7:59 PM

MOTION: "Board to come out of closed session and return to regular nosiness" made by Weidenfeller, second by King
Motion carried by voice vote Ayes 7, Nays 0.
Board returned to open session at 8:15 PM

IX. NEW BUSINESS

No new business

X. AGENDA ITEMS FOR TUESDAY JULY 23, 2018 MEETING

- A. Policy update of Chapter 4
- B. Strategic Plan process- Focus Groups

C. Director pay compensation

XI. BOARD COMMENT

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Stark, second by Babcock
Motion carried by voice vote Ayes 7, Nays 0
Meeting adjourned at 8:18 PM

Next regular meeting scheduled for Monday, July 23, 2018, 7PM at the Library

Submitted by Secretary Owen

Approved by Board on July 23, 2018