

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

**MONDAY
JUNE 26, 2017**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order at 7 pm by Chair
Present: Ellick, Hall, King, Owen, Stark, Powell, Babcock
Absent: 0

II. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. Board will not respond or discuss public comments unless Chair approves.

No oral or written comments.

III. APPROVAL OF THE AGENDA

MOTION: "Approval of agenda" made by Babcock, second by King
Motion carried by voice vote

IV. CONSENT AGENDA

- A. Approval of the Minutes of Board meeting May 22, 2017
- B. Approval of Financial report for May 2017

MOTION: "Approve consent agenda" made by Owen, second by Babcock
Motion carried by voice vote.

V. COMMITTEE REPORTS

- A. Personnel Committee – None
- B. Policy Committee – None
- C. Bylaw Committee – None
- D. Technology Committee – None
- E. Finance Committee –None

VI. DIRECTOR'S REPORT

Directors report is attached as part of the Board packet.

1500 signed up for reading program. Class sessions have had to be broken into separate sessions as so many have signed up.
Reservation of Community room requested to be on next month's agenda
Janitor service terminated service as of July 1, 2017. Looking for a new service.
Library is part of the Geo caching system now.

VII. UNFINISHED BUSINESS

A. Update of Library Project-Duane McIntyre
Dean Excavating has donated \$30,000.00 in blocks and stones
Walk through with Associated Builders Construction for possible award for the building. Waiting for warranty information and drawings from Nugent.
Still to resolve issues are: Power, signage, and ice dams. Still on hold are generator, cameras, hot water recycling.

B. Budget Approval 2017/2018

MOTION: "Approved Budget for 2017/2018 as submitted" made by Powell, second by Hall.

Motion carried by voice vote.

C. Acceptance of new Solon/City contract

MOTION: "Accept completed contract extending coverage in Solon Township" made by Babcock, second by Stark

Motion carried by voice vote.

D. Approval of any adjustments to budget 2016/2017

MOTION: "Table adjustments until special meeting, at 2:00 pm, on June 30, 2017" made by Owen, second by Babcock

Motion carried by voice vote

Director Clark will post special meeting notice.

VIII. NEW BUSINESS

A. Payment Document for Consideration- Duane McIntyre

MOTION: "Approve payment of \$135,605.20 dollars to Nugent Builders" made by Babcock, second by Hall

Roll call vote: Ayes 7, Nays 0

Motion carried

B. Change order approvals

MOTION: "Accept credit of \$77,466.00 dollars from adjustments to previous change orders" made by Babcock, second by Hall

Roll call vote: Ayes 7, Nays 0

Motion carried

C. Lease agreement from City of Cedar Springs

MOTION: "Accept lease as approved by City of Cedar Springs Council" made by Babcock, second by Hall

Motion carried by voice vote

D. Transfer of Building to City paperwork

MOTION: "Table to special meeting on Friday June 30, 2017 at 2 PM" made by Ellick, second by Powell

Motion carried by voice vote

E. City improper move of Library funds

Treasurer Powell indicated the City does not have the power to move Library funds without Library Board authority. City of Cedar Springs is only holding the money per the Public Acts and acting as the Library accountant per agreement with City. Will ensure banks holding Library funds understand this relationship.

F. Millage request to bring Library funding up to 1 mill

Library Board discussed current funding and budget and determined there is no need to seek a millage request from community. Currently City of Cedar Springs contributes .87 of a mill to the Library. Solon Township provides .4 mill to the Library.

IX. AGENDA ITEMS FOR MONDAY JULY 24, 2017 MEETING

- A. Payment Document for Consideration- Duane McIntyre
- B. Election of officers
- C. Approval of meeting dates
- D. Approval of fee schedule for 2017/2018

X. BOARD COMMENT

Chair recognized Kurt Mabie for all his help.

Kurt informed Board of the programming coming about between schools and Library. CBDT wants to thank the Board for all their support and the CBDT is almost ready to move on to other projects.

King voiced her displeasure of email City Manager Womack sent to Secretary Owen, stating it was arrogant and demeaning towards Secretary Owen.

Chair Ellick was also upset with Mr. Womack and agreed with the comment of King.

Chair Ellick indicated the City Council has been great and easy to work with and expressed his gratitude for their part in helping build the Library.

XI. ADJOURNMENT

MOTION: "Adjourn the meeting" made by Owen, second by Babcock

Motion carried by voice vote

Meeting ended 8:24 pm

Next meeting is a Special Meeting scheduled for Friday June 30, 2017 at 2 pm

Next regular meeting scheduled for Monday, July 24, 2017, 7PM at the Library

Submitted by Secretary Owen 

Approved by Board on 07/24/2017