

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY  
JUNE 27, 2016**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
43 W. CHERRY STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order by Chair at 7Pm  
Treasurer Powell is absent  
Quorum present

**II. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. Board will not respond or discuss public comments unless Chair approves.

No oral or written public comments

**III. APPROVAL OF THE AGENDA**

**MOTION:** "Approve agenda" made by Babcock second by Owen  
Motion carried by voice vote

**IV. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of May 23, 2016
- B. Approval of the Financial Report of May, 2016
- C. Approval of the Minutes of Special Board meeting May 24, 2016
- D. Approval or the Minutes of Special Board meeting June 06, 2016
- E. Approval or the Minutes of Special Board meeting June 14, 2016

**MOTION:** "Accept the consent agenda" made by Alber second by Babcock  
Motion carried by voice vote

**V. COMMITTEE REPORTS**

- A. Personnel Committee – None
- B. Policy Committee – None
- C. Bylaw Committee – None
- D. Technology Committee – None
- E. Finance Committee –No-Will be available July 25, 2016 meeting

**VI. DIRECTOR'S REPORT**

Full Directors report attached to Board packet  
Director Clark noted over 960 people have signed up for the Summer Reading program. Have over 330 signed up for the 8 day programs with 135 signed up for the recent Kalamazoo Nature Center program. Received a \$4000.00 donation, a capstone pledge, and 50.00 from Lions Club.

**VII. UNFINISHED BUSINESS**

- A. Budget adjustments for 2015/2016-Tabled until July 25, 2016 regular meeting (Ellick, Owen) passed
- B. Budget adjustments for 2016/2017-Tabled until July 25, 2016 regular meeting (Ellick, Owen) passed
- C. Reconsider Facebook access for Library Computers

**MOTION:** "Allow Facebook for all patrons with appropriate filters in place" made by Babcock second by Philips  
Motion carried by voice vote

- D. Review of revised bids from Nugent and Scott for new Library  
Both rebids reviewed by Board. Scott Construction was at meeting and responded to a couple of questions the Board had about their bid. Nugent representative was not present.

- E. Development Agreement with CBDT

**MOTION:** "Accept the Development Agreement with the CBDT with additions and deletions as discussed" made by Alber second by Phillips  
Motion carried by voice vote.

**VIII. NEW BUSINESS**

- A. Decide on Contractor for new Library Building

**MOTION:** "Accept bid of Scott Construction to build new Library building" Made by Ellick second by Babcock  
Motion carried by voice vote.  
Groundbreaking to be July 9, 2016 5pm

**MOTION:** "Authorize Chair to sign contract with Scott Construction" made by Owen second by Hall  
Motion carried by voice vote

- B. Discuss how to respond to contractor issues within less than 18 hours

**MOTION:** "Appoint three (3) Board member subcommittee to address contractor issues that need to be decided before the Board can meet in 18 hours' timeframe dictated by the Open Meetings Act. Authorize limit of no more than \$10,000.00 per incident." Made by Alber second by Hall  
Motion carried by voice vote  
Chair appointed: Ellick, Owen, Babcock to subcommittee with Project Manager McIntyre as a non-voting member

**IX. AGENDA ITEMS FOR MONDAY JULY 25, 2016 MEETING**

- A. Election of Officers
- B. Budget adjustments for 2015/2016
- C. Budget adjustments for 2016/2017

**X. BOARD COMMENT**

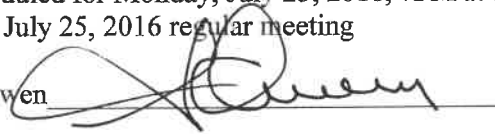
Owen indicated he had received an estimate of \$4500.00 from local insurance company for building insurance for new construction. Ellick will contact MML for an estimate. Board congratulated Scott Construction on winning the contract.

**XI. ADJOURNMENT**

**MOTION:** "Adjourn meeting" made by Alber second by Owen  
Motion carried by voice vote  
Meeting adjourned 8:21 pm

Next regular meeting scheduled for Monday, July 25, 2016, 7PM at the Library  
Approved by Board at the July 25, 2016 regular meeting

Signed Board Secretary Owen

A handwritten signature in black ink, appearing to be "Owen", written over a horizontal line.