

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

**MONDAY
JANUARY 22, 2018**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Chair at 7:00 pm

II. PLEDGE OF ALLEGIANCE

Chair led the pledge

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. Board will not respond or discuss public comments unless Chair approves.

No oral or written comments made

IV. APPROVAL OF THE AGENDA

MOTION: "Approve the agenda" made by Owen, second by Babcock
Motion carried by voice vote

V. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of December 18, 2017
- B. Approval of the Financial Report of December 18, 2017

MOTION: "Approve the consent agenda" made by King, second by Powell
Motion carried by voice vote

VI. COMMITTEE REPORTS

- A. Personnel Committee-None
- B. Policy Committee-Owen asked board members to review sections 1 thru 3 in policy manual for next meeting
- C. Bylaw Committee – Report on possible changes

Stark took the Board thru the Bylaws and possible changes needed. Board will have a final draft to vote on at next meeting. Copy will be sent out to members before next meeting

- D. Technology Committee – None
- E. Finance Committee –None

VII. DIRECTOR'S REPORT

Directors full report is part of Board packet
Planning for Summer Reading program has started. State aid was up \$2000.00 this year.
Chair instructed Treasurer to ensure this is in the budget.

VIII. UNFINISHED BUSINESS

- A. Roof project update
Chair informed Board ice fence should be installed by the end of the month

IX. NEW BUSINESS

- A. Welcome of new Board member
Chair introduced new Board member- Lissa Weidenfeller, who has been appointed by the City for to replace Amy Hall.
- B. Discussion
 - a. Bylaw update for 2018
Board reviewed the Bylaws and made recommendations on changes. Stark will have draft Bylaws out to each member before next meeting, so a vote can take place at the March meeting.
 - b. Policy update for 2018
Owen asked Board to review Chapters 1, 2, and 3, and send their comments to him prior to the Policy Committee meeting. Will review recommended changes at the March meeting

X. AGENDA ITEMS FOR MONDAY FEBRUARY 26, 2018 MEETING

- A. Vote on Bylaw update
- B. Review of rental fees for rooms in Library

XI. BOARD COMMENT

Chair informed Board of upcoming vacation and not being able to be here for next meeting. Assignments to committees discussed and Chair may reassign members in the future.

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Owen, second by Babcock
Motion carried by voice vote.
Meeting adjourned at 8:05 pm

Next regular meeting scheduled for Monday, February 26, 2018, 7PM at the Library

Submitted by Secretary Owen

Approved by Board on 2/26/18