

**MINUTES**

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY  
August 27, 2018**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
107 N. MAIN STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order by Chair at 7 pm  
Present: Babcock, Ellick King, Owen, Powell, Stark, Weidenfeller  
Absent: None

**II. PLEDGE OF ALLEGIANCE**

Chair led the Pledge of Allegiance

**III. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No written or oral comments

**IV. APPROVAL OF THE AGENDA**

**MOTION:** 'Approve agenda' made by Babcock, second by Stark  
Motion carried by voice vote Ayes 7, Nays 0.

**V. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of July 23, 2018
- B. Approval of the Financial Report of July 23, 2018

**MOTION:** "Approve consent agenda" made by King, second by Powell  
Motion carried by voice vote Ayes 7, Nays 0.

**VI. DIRECTOR'S REPORT**

Director's full report is part of Board packet  
Metron has new classes starting at Library. Posting has been put up about classes.

Award/Grant from Library of Michigan is in the works. New hire is in the works replace Heidi. Other staff changes and assignments are being made to cover all programs.

**VII. UNFINISHED BUSINESS**

- A. Approve Policy Chapter 4

**MOTION:** “Approve Chapter 4” made by Owen, second by King  
Motion carried by voice vote Ayes 7, Nays 0.

- B. Strategic Plan Process-Report on Focus Groups of August 16, 2018  
Focus groups went well. Standing committees are to meet and review goals from groups and see what apply to their particular area. Send to Owen when completed who will put together a listing for the Board.

- C. Chair assignments to committee’s

**MOTION:** “Accept Chair committee assignments for 2018/2019” made by Chair, second by Powell.

Motion carried by Voice vote Ayes 7, Nays 0.

(Secretary will send a copy of the updated list to all Board members and Director via email.)

**IX NEW BUSINESS**

- A. Repair of Memorial brass plates on retaining wall stones  
Retaining wall and plates belong to City. Library has no control over this area.

**MOTION:** “Library Board wishes to thank the CBDT for consideration of repairing the Plates on the retaining wall” made by Weidenfeller, second by Ellick  
Motion carried by voice vote Ayes 7, Nays 0.

**X. COMMITTEE REPORTS**

- A. Personnel Committee- None  
B. Policy Committee-Policy changes for Chapter 5

**MOTION:** “Approve Chapter 5 as submitted” made by Ellick, second by Stark  
Motion carried by voice vote Ayes 7, Nays 0.  
(Owen will send out a clean copy to Board via email)

- C. Bylaw Committee – None  
D. Technology Committee – None  
E. Finance Committee – None

**XI. AGENDA ITEMS FOR MONDAY SEPTEMBER 24,2018 MEETING**

- A. Strategic Plan process update

## **XII. BOARD COMMENT**

Weidenfeller want to thank everyone who participated in focus groups. Lots of positive energy. People came a bit wary but left with a lot of positive energy and feeling about being part of community. Thank you to Director Clark on her work on Grant.

Babcock reminded everyone of the Solon Township Velzy Park fundraisers coming up. Tickets are still available for the Big Boy all you can eat Taco Bar on 9/25/18. Brewery has a fundraiser on 9/10/18 where a portion of the food order goes towards the park.

King presented several questions from the City survey where several questions involved the Library and services.

Owen reminded everyone to bring their books to the next meeting, so we can make sure they are all up to date.

## **XIII. ADJOURNMENT**

**MOTION:** Adjourn meeting” made by Owen, second by Babcock

Meeting adjourned at 8 pm.

Next regular meeting scheduled for Monday, September 24, 2018, 7PM at the Library

Submitted by Secretary Owen 

Approved by Board on 9/24/18 