

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY  
APRIL 25, 2016**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
43 W. CHERRY STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order by Chair at 7:00 pm

**II. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. Board will not respond or discuss public comments unless Chair approves.

No oral or written comments

**III. APPROVAL OF THE AGENDA**

**MOTION:** "Approve agenda" made by Owen second by Babcock  
Motion carried by voice vote.

**IV. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of March 28, 2016
- B. Approval of the Financial Report of March, 2016
- C. Approval of the Minutes of Special Board meeting March 21, 2016

**MOTION:** "Accept consent agenda" made by Powell second by Babcock  
Motion carried by voice vote.

**V. COMMITTEE REPORTS**

- A. Personnel Committee – None
- B. Policy Committee – None
- C. Bylaw Committee – None
- D. Technology Committee – None
- E. Finance Committee –None

Powell handed out to the Board current spending by City/CBDT/Library concerning new Library project.

## **VI. DIRECTOR'S REPORT**

Director's complete report is part of Board Packet.

Director Clark highlighted some of the important projects going on including the Summer reading program activities. Summer Reading program starts June 13, 2016 and ends July 27, 2016

Nutrition and Fitness is the theme. Many local organizations and businesses have provided support again this year.

April 30, 2016 is Mother/Daughter Princess Tea Party and 48 of the seats have been signed up for.

## **VII. UNFINISHED BUSINESS**

- A. Report on progress status with New Library  
Andrus has requested a meeting with the Board to pick out colors and finishes for the outside of building. Chair will notify Board of date and time.
- B. License agreement with CBDT  
Development Agreement is at the attorney and is expected back soon. Will be placed on the agenda for next meeting.
- C. Director Evaluation  
Director Clark requested a closed session for the evaluation.

**MOTION:** "Board to go into closed session for purpose of Director Evaluation" made by Owen second by Babcock Motion carried by voice vote

Board cleared meeting room and went into closed session at 7:14 pm

Board adjourned closed session, reopened meeting room, and returned to open session at 8:03 pm

## **VIII. NEW BUSINESS**

No new Business considered by Board

## **IX. AGENDA ITEMS FOR MONDAY MAY 23, 2016 MEETING**

- A. Contract for Library service between Solon Township and City of Cedar Springs
- B. Review pay scales and hours
- C. Directors Salary and benefits
- D. Development Agreement with CBDT

## **X. BOARD COMMENT**

Board wishes Board Member Hall a Happy Birthday

Owen reminded Board members the next meeting is Monday May 23, 2016 not Tuesday. Misprint on meeting schedule notice. Director will repost with correct information.

## **XI. ADJOURNMENT**

**MOTION:** "Adjourn meeting" made by Alber second by Owen

Motion carried by voice vote

Meeting adjourned 8:11 pm

Next regular meeting scheduled for Monday, May 23, 2016, 7PM at the Library

Approved by Board at the May 23, 2016 regular meeting

Signed Board Secretary Owen

