

MINUTES

CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING

**MONDAY
JULY 25, 2022**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N Main Street, Cedar Springs, MI 49319**

Cedar Springs Public Library Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Chair called meeting to order at 7:00 pm

Present: Bob Ellick, Tony Owen, Shelly Hilbert, Maryevelyn Vu, Karen Ringler

Absent: Becky Powell

Quorum is present

II. PLEDGE OF ALLEGIANCE

Chair led the pledge

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No oral or written comments presented

IV. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by Owen, second by Vu
Motion carried by voice vote Ayes 5, Nays 0.

V. CONSENT AGENDA

A. Approval of June 27, 2022, Meeting minutes

B. Approval of June 2022 Financial report

MOTION: "Approve consent agenda" made by Owen, second by Hilbert
Motion carried by voice vote Ayes 5, Nays 0.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet

Fundraising status of the moving of Children's cubby to teen area

No donations currently for children's area. Will be asking the Library of Michigan for copies of the new Trustee manuals for the trustees.

VII. BOARD ELECTIONS OF OFFICERS

Board Chair turned meeting over to Secretary Owen for elections
Secretary Owen opened nominations for position of Board Chair
Owen nominated Ellick for Chair, second by VU
Ellick accepts the nomination
No other nomination presented
Ellick voted as Chair by unanimous vote

Secretary Owen turned meeting over to Chair Ellick to continue elections

Chair Ellick opened nominations for position of Board Secretary
Owen was nominated for Secretary by VU, second by Ringler
Owen accepted the nomination
No other nominations presented
Owen voted as Secretary by unanimous vote

Chair Ellick opened nominations for position of Board Treasurer
Hilbert was nominated for Treasurer by Ellick, second by Ringler
Hilbert accepted the nomination
No other nominations presented
Hilbert voted as Treasurer by unanimous vote

Chair Ellick opened nominations for position of Board Vice Chair
Ringler was nominated for Vice Chair by VU, second by Hilbert
Ringler accepted the nomination
No other nominations presented
Ringler voted as Vice Chair by unanimous vote

VIII. UNFINISHED BUSINESS

A. Approval of Fee schedule for 7/01/2022 to 6/30/2023

MOTION: "Approve fee schedule for 7/01/2022 to 6/30/23" made by Ellick, second by Owen

Motion carried by voice vote Ayes 5, Nays 0.

IX. NEW BUSINESS

A. Approval of Budget Amendments
No new amendments presented for approval

B. Approval of Intellectual Freedom Challenges Policy

MOTION: "Approve Intellectual Freedom Challenge Policy" made by Owen, second by Hilbert

Motion carried by voice vote Ayes 5, Nays 0.

C. Approval of Compensation Procedure

MOTION: "Approve Compensation Procedure" made by Owen, second by Vu
Motion carried by voice vote Ayes 5, Nays 0.

D. Approval of updated Job Descriptions

MOTION: "Approve updated Job Descriptions" made by Ellick, second by Ringler
Motion carried by voice vote Ayes 5, Nays 0.

X. COMMITTEE REPORTS

- A. Personnel Committee - None
- B. Policy Committee - None
- C. Bylaw Committee – None
- A. Technology Committee – None
- D. Finance Committee – None

XI. AGENDA ITEMS FOR MONDAY AUGUST 22, 2022, MEETING

- A. Approve 2023 meeting schedule
- B.

XII. BOARD COMMENT

Board would like to thank the Director and the committees for all the demanding work in the policies and job descriptions.

Chair indicated the City of Cedar Springs has not notified him of a new trustee appointment

XIII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Owen, second by Hilbert


Motion carried by voice vote Ayes 5, Nays 0.

Meeting adjourned at 7:40 pm

Next regular meeting scheduled for Monday, August 22, 2022, 7:00 pm at the Library.

Submitted by Secretary Owen _____

Approved by Board on _____


8/22/22