

## **MINUTES**

### **CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING**

**MONDAY  
May 23, 2022**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
107 N Main Street, Cedar Springs, MI 49319**

#### **Cedar Springs Public Library Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

#### **I. CALL TO ORDER**

Meeting called to order by Chair at 7:00 pm  
Present: Bob Ellick, Becky Powell Louise King, Tony Owen, Maryevelyn Vu,  
Karen Ringler  
Absent: Shelly Hilbert  
Quorum present

#### **II. PLEDGE OF ALLEGIANCE**

Chair led the pledge

#### **III. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.  
No oral or written comments made

#### **IV. APPROVAL OF THE AGENDA**

**MOTION:** "Approve agenda" made by King, second by Owen  
Motion carried by voice vote Ayes 6, Nays 0.

#### **V. CONSENT AGENDA**

- A. Approval of April 25, 2022, Meeting minutes
- B. Approval of April 2022 Financial report

**MOTION:** "Approve consent agenda" made by Powell, second by King  
Motion carried by voice vote Ayes 6, Nays 0.

**VI. DIRECTOR'S REPORT**

Director's full report is part of Board packet  
KDL is preparing a listing of services for review. Recap of Birthday party.  
Community Building Development Team is getting bids for removal of fire barn.  
Planning for the end of July the barn should be down.

**VII. UNFINISHED BUSINESS**

A. Custodial Position

Director is going to be making an offer of employment once background checks are completed.

**VIII. NEW BUSINESS**

A. Moving of Children's cubby to teen area

**MOTION:** "Table this until July meeting pending results of fundraising \$2,786.36"  
made by Powell, second by Ellick  
Motion carried by voice vote Ayes 6, Nays 0.

7:22 pm Trustee Hilbert entered meeting

B. Use of Circulating Library Equipment Policy

**MOTION:** "Accept Circulating Library Equipment Policy for immediate use" made by Powell, second by Hilbert  
Motion carried by voice vote Ayes 7, Nays 0.

**IX. COMMITTEE REPORTS**

- A. Personnel Committee-None
- B. Policy Committee- None
- C. Bylaw Committee – None
- A. Technology Committee – None
- D. Finance Committee – None

**X. AGENDA ITEMS FOR MONDAY JUNE 27, 2022, MEETING**

- A. Capital Maintenance Funding
- B. Budget amendments

**XI. BOARD COMMENT**

Powell still needs donations to pay for bench honoring Donna Clark.  
Result of City Public Hearing May 12, 2022, on Library funding.  
City approved Library funding.

**XII. ADJOURNMENT**

**MOTION:** Adjourn meeting "made by King, second by Owen  
Motion carried by voice vote Ayes 7, Nays 0.

Meeting adjourned at 7:41 pm

Next regular meeting scheduled for Monday, June 27, 2022, 7:00 pm at the Library.

Submitted by Secretary Owen

Approved by Board on 6/27/22