

## MINUTES

### CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING

MONDAY  
NOVEMBER 22, 2021

7:00 PM MEETING

CEDAR SPRINGS PUBLIC LIBRARY  
107 N. MAIN STREET

#### Cedar Springs Public Library Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

#### I. CALL TO ORDER

Meeting called to order by Secretary Owen at 7pm at request of Vice Chair  
Present: Louise King, Tony Owen, Becky Powell, Shelly Hilbert, Karen Ringler  
Absent: Bob Ellick, Maryevelyn Vu

#### II. PLEDGE OF ALLEGIANCE

Secretary led pledge

#### III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

Board would like to recognize those in attendance:

City Council Mayor Pamela Conley

City Council member, Rose Powell, who spoke to the Board about allowing the Blood Drive to use the Community Room, as the current sight is having issues  
Carol Dawe, Lakeland Library Cooperative Director

#### IV. APPROVAL OF THE AGENDA

**MOTION:** "Approve agenda" made by King, second by Ringler  
Motion carried by voice vote Ayes 5, Nays 0.

#### V. CONSENT AGENDA

- A. Approval of October 27, 2021, Meeting minutes
- B. Approval of October 2021 Financial report

**MOTION:** "Approve consent agenda" made by Powell, second by Hilbert  
Motion carried by voice vote Ayes 5, Nays 0.

**VI. DIRECTOR'S REPORT**

Director's full report is part of Board packet  
Staff have been working hard to raise new funds to help Library operate.

**VII. UNFINISHED BUSINESS**

A. Discussion of status for Director Position

King introduced Carol Dawe Cooperative Director Lakeland Coop  
King stated Dawe had been helping the committee screening the applications.  
Dawe informed the Board about the process and how to interview the candidates. She requested the Board set up a specific date to hold the interviews.

**MOTION:** " Approve Special Meeting for Interviews for Tuesday, December 7, 2021, from 6pm to 9pm" made by King, second by Owen  
Motion carried by voice vote Ayes 5, nays 0.

**VIII NEW BUSINESS**

A. None

**IX. COMMITTEE REPORTS**

- A. Personnel Committee-Report of status of Director search
- B. Policy Committee- None
- C. Bylaw Committee – None
- A. Technology Committee – None
- D. Finance Committee – None

**X. AGENDA ITEMS FOR SPECIAL MEETING DECEMBER 7, 2021,**

A. Director interviews

**XI. BOARD COMMENT**

Chair recognized Mayor Conley who thanked the Board for all they do.

**XII. ADJOURNMENT**

**MOTION:** "Adjourn meeting" made by Powell, second by King.  
Motion carried by voice vote Ayes 5, Nays 0.

Meeting adjourned at 7:50pm

**Special meeting** scheduled for Tuesday, December 7, 2021, from 6pm to 9 pm at the Library

Next regular meeting scheduled for Monday, December 27, 2021, 7:00 pm at the Library

Submitted by Secretary Owen *JO*

Approved by Board on 12/27/21

**SPECIAL MEETING  
MINUTES**

**CEDAR SPRINGS PUBLIC LIBRARY  
SPECIAL BOARD MEETING**

**TUESDAY  
DECEMBER 7, 2021  
6pm to 9pm**

**CEDAR SPRINGS PUBLIC LIBRARY  
107 N. MAIN STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order by Chair at 6pm  
Present: Bob Ellick, Becky Powell, Karen Ringler, Louise King, Tony Owen,  
Maryevelyn Vu  
Absent: Shelly Hilbert  
Quorum present

**II. PLEDGE OF ALLEGIANCE**

Chair led the pledge

**III. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.  
No oral or written comments made.

**IV. APPROVAL OF THE AGENDA**

**MOTION:** "Approve agenda" made by King, second by Powell  
Motion carried by voice vote Ayes 6, Nays 0.

**V. NEW BUSINESS**

A. Director Interviews  
6:25pm Chair turned meeting over to King.  
King introduced Carol Dawe, Lakeland Library Coop Director who will be conducting the interview tonight of candidate Kamey Krum-Howe.  
Board members introduced themselves.  
Candidate provided responses to question asked by Dawe.  
Board asked questions and candidate asked questions of Board.

**VI. AGENDA ITEMS FOR MONDAY DECEMBER 27, 2021, MEETING**

A. Discussion of status of Director Position

**VII. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No oral or written comments.

**VIII. BOARD COMMENT**

**MOTION:** "Hold a Special Meeting, at 5pm, on December 10, 2021, to make decision on candidate" made by Owen, second by King

Motion carried by voice vote Ayes 6, Nays 0.

No other comments.

**IX. ADJOURNMENT**

**MOTION:** "Adjourn meeting "made by Owen, second by Powell

Motion carried by voice vote Ayes 6, Nays 0.

Meeting adjourned at 7:24pm

Next Special Meeting is scheduled for December 10, 2021, at 5pm

Next regular meeting scheduled for Monday, December 27, 2021, 7:00 pm at the Library

Submitted by Secretary

Approved by Board on 12/27/21

**SPECIAL MEETING  
MINUTES**

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**FRIDAY 12/10/21  
5PM**

**CEDAR SPRINGS PUBLIC LIBRARY  
107 N. MAIN STREET**

Here is the Zoom link for the meeting. <https://us06web.zoom.us/j/89716765883>

**Cedar Springs Public Library  
Mission Statement**

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**I. CALL TO ORDER**

Meeting called to order by Chair at 5pm  
Present: Bob Ellick, Becky Powell, Karen Ringler, Louise King, Tony Owen,  
Maryevelyn Vu  
Shelly Hilbert attending via Zoom  
Quorum present

**II. PLEDGE OF ALLEGIANCE**

Chair led the pledge

**III. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.  
No oral or written comments made

**IV. APPROVAL OF THE AGENDA**

**MOTION:** "Approve agenda" made by Powell, second by King  
Motion carried by voice vote Ayes 7, Nays 0.

**V. NEW BUSINESS**

A. Director Interview results  
Chair turned meeting over to King.  
King introduced Carol Dawe who was attending via Zoom.  
Dawe reviewed interview with Board and the results of reference checks.  
King and Powell reviewed terms of hire with Board and Dawe.

**MOTION:** "Offer position of Director to Kamey Krum-Howe" made by King, second by Powell

Motion carried by Voice vote Ayes 7, Nays 0.

Dawe is authorized to write a letter of hire with a start date of January 3, 2022.  
Dawe will notify King of candidate's decision.

**VI. AGENDA ITEMS FOR MONDAY DECEMBER 27, 2021, MEETING**

A. Discussion of Director

**VII PUBLIC FORUM**

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Kurt Maybe made comments to Board

**VIII. BOARD COMMENT**

No comments made

**IX ADJOURNMENT**

**MOTION:** "Adjourn meeting" made by Powell, second by Owen.

Motion carried by voice vote Ayes 7, Nays 0.

Meeting adjourned at 5:34pm

Next regular meeting scheduled for Monday, December 27, 2021, 7:00 pm at the Library

Submitted by Secretary Owen *[Signature]*

Approved by Board on 12/27/21