

**MINUTES**

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY  
AUGUST 24, 2020**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
107 N. MAIN STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach, and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order at 7:00 pm by Vice Chair Babcock  
Present: Tony Owen, Becky Powell, Louise King, Vicky Babcock,  
Karen Ringler, Lissa Weidenfeller  
Absent: Bob Ellick

**II. PLEDGE OF ALLEGIANCE**

Vice Chair led the pledge

**III. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No oral or written comments

**IV. APPROVAL OF THE AGENDA**

**MOTION:** "Approve agenda" made by King, second by Weidenfeller  
Motion carried by voice vote Ayes 6, Nays 0.

**V. CONSENT AGENDA**

- A. Approval of July 27, 2020 Meeting minutes
- B. Approval of July 2020 Financial report

**MOTION:** "Approve consent agenda" made by Owen, second by Powell  
Motion carried by voice vote Ayes 6, Nays 0.

**VI. DIRECTOR'S REPORT**

Director's full report is part of Board packet  
Director explained how the figures needed to be reported for state reports. It  
Reflects approx. 13324 participants in the summer reading program.

**VII. UNFINISHED BUSINESS**

A. Approval of Budget 2019/2020 closing

**MOTION:** "Approve the closing of Budget 2019/2020" made by Powell, second by  
King

Motion carried by voice vote Ayes 6, Nays 0.

**VIII NEW BUSINESS**

A. Approval of updated Job Descriptions

**MOTION:** "Approve updated job descriptions" made by Owen, second by Weidenfeller  
Motion carried by voice vote Ayes 6, Nays 0.

**IX. COMMITTEE REPORTS**

- A. Personnel Committee-None
- B. Policy Committee- None
- C. Bylaw Committee – None
- A. Technology Committee – None
- D. Finance Committee – None

**X. AGENDA ITEMS FOR MONDAY SEPTEMBER 28, 2020 MEETING**

A.

**XI. BOARD COMMENT**

Weidenfeller asked if the Library has enough PPE supplies. Director informed  
Board the Library had received a \$3500.00 dollar grant to buy supplies.

**XII. ADJOURNMENT**

**MOTION:** "Adjourn meeting" made by Owen, second by Powell

Motion carried by voice vote Ayes 6m Nays 0.

Meeting adjourned at 7:24 pm

Next regular meeting scheduled for Monday, September 28, 2020, 7:00 pm at the Library

Submitted by Secretary Owen *AO*

Approved by Board on 9/28/20