

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

**MONDAY
JUNE 22, 2020**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Secretary at 7:02 pm
Present: Tony Owen, Becky Powell, Lissa Weidenfeller, Vicky Babcock
Absent: Bob Ellick, Louise King, Paul Stark
Quorum present

II. PLEDGE OF ALLEGIANCE

Secretary Owen led the pledge

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No oral or written comments

IV. APPROVAL OF THE AGENDA

MOTION: "Approve Agenda" made by Powell, second by Weidenfeller
Motion carried by voice vote Ayes 4, Nays 0.

V. CONSENT AGENDA

- A. Approval of May 26, 2020 meeting
- B. Approval of Financial report of May 26, 2020
- C. Approval of June 9th, 2020 Special Meeting minutes

MOTION: "Approve consent agenda" made by Weidenfeller, second by Babcock
Motion carried by voice vote Ayes 4, Nays 0.

MOTION: "Accept Paul Stark resignation" made by Babcock, second by Weidenfeller
Motion carried by voice vote Ayes 4, Nays 0.

Board wants to thank Paul for his service on the Board and wish him and his family well. Notice will be sent to City of Cedar Springs Mayor requesting appointment of replacement Board member.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet

The Library has approx. 400 signed up for the online Summer Reading Program. In getting ready to open we will allow only 25 % capacity (19 Patrons and staff). Temporary procedures are in place for distancing, face masks, and maintaining cleanliness between patrons. Dan Davis has taken the leather chair from lobby to repair it. Director will also check into proper handling of open carry in Library.

VII. UNFINISHED BUSINESS

A. Approval of Fee Schedule effective July 1, 2020

MOTION: "Approve Fee Schedule effective July 1, 2020" made by Powell, second by Babcock. Motion carried by voice vote Ayes 4, Nays 0.

B. Approval of Pay Scale effective July 1, 2020

MOTION: "Approve amended Pay Scale effective July 1, 2020" made by Babcock, second by Weidenfeller

Motion amended "Approve 2% increase for Director effective July 1, 2020 "made by Babcock, second by Powell

Motion and amendment approved by voice vote Ayes 4, Nays 0.

VIII NEW BUSINESS

A. No new business

IX. COMMITTEE REPORTS

A. Personnel Committee-None

B. Policy Committee- None

C. Bylaw Committee – None

A. Technology Committee – None

D. Finance Committee – None

X. AGENDA ITEMS FOR MONDAY JULY 27, 2020 MEETING

A. Election of Officers

B. Approval of Meeting schedule for 2021

C. Appointment of Board members to Committees by Chair

XI. BOARD COMMENT

Weidenfeller wishes to thank Director for everything with the Summer Reading Program and the reopening of the Library

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Weidenfeller, second by Babcock

Motion carried by voice vote Ayes 4, Nays 0.

Meeting adjourned at 7:38 pm

Next regular meeting scheduled for Monday, July 27, 2020, 7:00 pm at the Library

Submitted by Secretary Owen

Approved by Board on

[Handwritten signature]
7/27/20