

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

**MONDAY
April 22, 2019**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order at 7:00 pm by Chair
Present: Ellick, Owen, Babcock, King, Weidenfeller, Powell
Absent: Stark
Quorum present

II. PLEDGE OF ALLEGIANCE

Pledge led by Chair

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No oral or written comments made.

IV. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by Babcock, second by King
Motion approved by voice vote Ayes 6, Nays 0.

V. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of March 25, 2019
- B. Approval of the Financial Report of March 2019

MOTION: "Approve consent agenda" made by Powell, second by Weidenfeller
Motion carried by voice vote Ayes 6, Nays 0.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet

Library received a new batch of bookmarks showing the Art Prize display in the Library. This display has increased traffic in the Library. Middle school 6th grade teachers want to ensure all the students have library cards. They also want to help remove barriers to the students getting them. Summer Reading Program is going strong and still raising money. Electronic sign still moving along. Sample sign was brought to Library to examine colors and siting places. City Manager is to come down and examine site for approval process.

VII. UNFINISHED BUSINESS

A. Approval of Strategic Goals

MOTION: "Accept Strategic Goals as presented" made by Powell, second by Owen
Motion carried by voice vote Ayes 6, Nays 0.

B. Approval of Camera Policy and reporting

Sheriff Officer's Kristal Stuart and Ryan Morin discussed with Board what type of situations may be called in to the police. They would come and review tapes for possible investigation.

MOTION: "Approve Camera Policy" made by King, second by Weidenfeller
Motion approved by voice vote Ayes 6, Nays 0.

C. Display for donor recognition

Board viewed several examples of donor displays. They approved a formal display for original donors such as the Cedar Springs Museum has. Another type for ongoing donors resembles a tree with leaves. This does not include those who have purchased bricks or other types of recognitions. Director Clark will research costs and present to Board at the May 28, 2019 meeting.

VIII. NEW BUSINESS

A. No new business

IX. COMMITTEE REPORTS

A. Personnel Committee- Director evaluation. Pay scale for next fiscal year.

King requested all Board members who have not submitted evaluations to do so immediately so the committee and meet to finalize the evaluation.

King presented a pay scale for staff to become effective 7/1/2019.

B. Policy Committee- None

C. Bylaw Committee – None

D. Technology Committee – None

D. Finance Committee – None

X. AGENDA ITEMS FOR TUESDAY MAY 28, 2019 MEETING

A. Directors evaluation and recommendation for pay

B. Selection of display and site for donor recognition to be discussed during director report

XI. BOARD COMMENT

Chair will not be present for the next meeting
King noted the Rotary Club wishes a place to put a plaque in the Children's area.
Board had no objections to this.
Owen informed Board the Trustee Manuals will be ready soon. Director Clark
with notify Board when they can pick it up.

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Owen, second by Powell
Motion carried by voice vote Ayes 6, Nays 0.

Meeting adjourned at 8:19 pm.

Next regular meeting scheduled for Tuesday May 28, 2019, 7PM at the Library

Submitted by Secretary Owen

Approved by Board on 5/28/19