

**MINUTES**

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY  
February 25, 2019**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
107 N. MAIN STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order by Secretary Owen  
Present: Powell, King, Babcock, Owen  
Absent: Ellick, Stark, Weidenfeller  
Quorum present

**II. PLEDGE OF ALLEGIANCE**

Pledge led by Secretary Owen

**III. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No oral or written comments

**IV APPROVAL OF THE AGENDA**

**MOTION:** "Approve agenda" made by Babcock, second by King  
Motion carried by voice vote Ayes 4, Nays 0.  
(Date of meeting was corrected to February 25, 2019 from February 28, 2019 on draft agenda. Proper date was on the posted yearly schedule of meeting dates.)

**V. CONSENT AGENDA**

- A. Approval of the Minutes of the Special Board Meeting of February 4, 2019, and the Regular Board meeting of February 4, 2019

(Minutes are for the meetings rescheduled from January 28, 2019 because of weather)

B. Approval of the Financial Report of January 2019

**MOTION:** "Approve consent agenda" made by King, second by Powell  
Motion carried by voice vote Ayes 4, Nays 0.

**VI DIRECTOR'S REPORT**

Director's full report is part of Board packet

Director informed Board a fundraiser for a local Martial Arts Instructor would be held on Saturday from 4 to 8 pm at the Library. Art Prize favorite, David Stricklen, loaned his 3D painting to the Library for display. It has been installed and is open to the public for viewing. Employee Prokopy is going on a leave of absence from 5/22 to 7/1/19. Still looking at hiring at least one new employee.

**VII. UNFINISHED BUSINESS**

A. Approval of Strategic Goals

Trustee Weidenfeller was to present this at meeting. Notified Board of coming to the meeting late. If not here before meeting ends this will be rescheduled for next meeting.

**VIII. NEW BUSINESS**

A. Approval of Budget for fiscal year 2019/2020

**MOTION:** "Approve budget for 2019/2020" made by Powell, second by Babcock  
Motion carried by voice vote Ayes 4, Nays 0.

B. Workshop for Board Trustees

Trustee workshop is being held and all are encouraged to go. Flyer concerning the workshop is in the Board packet

**IX. COMMITTEE REPORTS**

A. Personnel Committee- None

B. Policy Committee- None

C. Bylaw Committee – None

D. Technology Committee –

Owen passed out a draft Tech Plan for Board to review for next meeting.

Several suggestions of items to be included in the plan were made. A copy of Plan will be emailed to members absent from the meeting.

E. Finance Committee – None

**X. AGENDA ITEMS FOR MONDAY MARCH 25, 2019 MEETING**

A. Strategic Plan update approval

B. Policy on camera use and reporting

C. Tech Plan approval

**XI. BOARD COMMENT**

Board wishes a happy birthday to the Chair Bob Ellick

King requested the donor recognition agenda item be moved to April.

Secretary Owen noted the unfinished item A will be rescheduled for next meeting  
Babcock discussed with Board the empty shelving and how it is perceived by  
patrons. Board discussed outreach and ways to fill the shelves. (Wish list, update  
website)

## **XII. ADJOURNMENT**

MOTION: "Adjourn meeting" made by Babcock, second by Powell

Motion carried by voice vote Ayes 4, Nays 0.

Meeting adjourned at 7:37 pm

Next regular meeting scheduled for Monday, March 25, 2019, 7PM at the Library

Submitted by Secretary Owen *AO*

Board approved minutes on 3/25/19