

MINUTES

CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING

MONDAY
JULY 25, 2016

7:00 PM MEETING

CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET

Cedar Springs Public Library Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Secretary Owen called meeting to order at 7:00 pm
Quorum is present

II. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. Board will not respond or discuss public comments unless Chair approves.

III. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by Babcock second by Hall
Motion carried by voice vote

IV. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of June 27, 2016
- B. Approval of the Financial Report of June, 2016
- C. Approval of the Minutes of Special Board meeting July 05, 2016

MOTION: "Approve consent agenda" made by Hall second by Babcock
Motion carried by voice vote

V. ELECTION OF OFFICERS

Secretary Owen opened floor for nominations for the position of Chair.
Alber and Powell nominated Ellick
Ellick accepted nomination
There were no other nominations
Ellick elected chair by unanimous vote

Secretary Owen turned meeting over to newly elected Chair Ellick

Chair Ellick opened nominations for the position of Vice-Chair
Phillips was nominated but declined nomination

Babcock and Powell nominated Alber
Alber accepted nomination
Alber elected to the position of Vice-Chair by unanimous vote

Chair Ellick opened nominations for the position of Secretary
Babcock and Powell nominated Owen
Owen accepted the nomination
There were no other nominations
Owen elected to the position of Secretary by unanimous vote

Chair Ellick opened nominations for the position of Treasurer
Ellick and Alber nominated Powell
Powell accepted the nomination
There were no other nominations
Powell elected to the position of Treasurer by unanimous vote

VI. COMMITTEE REPORTS

- A. Personnel Committee – None
- B. Policy Committee – None
- C. Bylaw Committee – None
- D. Technology Committee – None
- E. Finance Committee –None

VII. DIRECTOR'S REPORT

Director report is in Board packet
Clark brought the Board up to date on Summer reading program. Wed. 7/27
from 2 to 4 pm the program will end with a party at Morley Park.
From Monday to Wednesday 606 people came in to cash in their reading slips.

VIII UNFINISHED BUSINESS

- A. Budget adjustments for 2015/2016-Tabled for next regular meeting
- B. Budget adjustments for 2016/2017

MOTION: “Accept budget 2016/2017 budget amendments as presented by Treasurer”
made by Powell second by Owen
Motion carried by voice vote

- C. Property Insurance for new Library building construction
Need to get insurance as soon as possible. Contract with Nugent Builders is in the works and will be signed shortly. AT&T is slow in moving the pole for construction. AV issues need to be worked out with Architect. Do not change the plan for building Type of windows discussed stay with Anderson. Hygrade offered to provide concrete at \$70.00 a yard. Pavers need to be in a small area as designated by Board along with electric for lights for 2 flagpoles by corner.

IX. NEW BUSINESS

- A. Election of Officers reported
Chair- Ellick
Vice-Chair- Alber
Secretary- Owen
Treasurer- Powell

B. Committee Assignments

Current assignments:2015/2016

Personnel and Compensation Committee:

Babcock (Chair), Powell, Phillips

Finance Committee:

Powell (Chair), Hall, Phillips

By Laws Committee:

Alber (Chair), Babcock, Hall

Policy Committee:

Owen (Chair), Clark, Yuko

Technology Committee:

Owen (Chair), Clark, Nick

Building Committee: Combined with CDBT

Ellick (Chair), Hamblin, Babcock, H., McIntyre, Cedar Springs City Manager

New committee assignments: 2016/2017

Chair has appointed everyone to their same committee and position on committee.

Personnel and Compensation Committee:

Babcock (Chair), Powell, _____

Finance Committee:

Powell (Chair), Hall, _____

By Laws Committee:

Alber (Chair), Babcock, Hall

Policy Committee:

Owen (Chair), Clark, Yuko

Technology Committee:

Owen (Chair), Clark, Nick Heinlier

Building Committee: Combined with CDBT

Ellick (Chair), Hamblin, Babcock, H., McIntyre, Cedar Springs City Manager

X. AGENDA ITEMS FOR MONDAY SEPTEMBER 26, 2016 MEETING

A. Budget adjustments for 2015/2016

B. Property Insurance for new Library building construction

XI. BOARD COMMENT

Phillips announced her resignation from the Board. Board wished her well and thanked her for her input and help to the Board.

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Owen second by Alber

Motion carried by voice vote.

Meeting adjourned at 8:14 pm

Next regular meeting scheduled for Monday, September 26, 2016, 7PM at the Library

Approved by Board at the September 26, 2016 regular meeting

Signed Board Secretary Owen

