

## MINUTES

### **CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING**

**MONDAY  
MAY 23, 2016**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
43 W. CHERRY STREET**

#### **Cedar Springs Public Library Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

#### **I. CALL TO ORDER**

Meeting called to order by Chair at 7:00 pm  
Absent: Phillips  
Quorum present

#### **II. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. Board will not respond or discuss public comments unless Chair approves.

Project Manager Duane McIntyre presented to the Board a status update of new Library project and where Board is at in the Bid process. Also, discussed insurances and performance bonds with Board. (On 5/24/16, Board scheduled 2 special meetings to consider and interview contractors. June 6, 3pm at the Library, June 14, 6 pm at Andrus Architect)

#### **III. APPROVAL OF THE AGENDA**

**MOTION:** "Accept agenda" made by Babcock second by Owen  
Motion carried by voice vote

#### **IV. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of April 25, 2016
- B. Approval of the Financial Report of April, 2016
- C. Approval of the Minutes of Special Board meeting May 03, 2016

**MOTION:** "Accept consent agenda" made by Powell second by Alber  
Motion carried by voice vote.

#### **V. COMMITTEE REPORTS**

- A. Personnel Committee – Yes  
Recommendation by Chair Babcock to provide employees a 1 time .35 raise and adjust future pay scales to reflect that increase. Recommends a 3 % buyout of health insurance for Director Clark at \$369.00.

- D. Review bids for new Library project
- E. Reconsideration of Facebook access on Library computers

**X. BOARD COMMENT**

No Board comments

**XI. ADJOURNMENT**

**MOTION:** "Adjourn meeting" made by Alber second by Babcock  
Motion carried by voice vote  
Meeting adjourned at 8:10 pm

Next regular meeting scheduled for Monday, June 27, 2016, 7PM at the Library  
Special meeting scheduled for June 6, 2016, at 6 pm, at the Library  
Special meeting scheduled for June 14, 2016, at 3 pm, at Andrus Architecture  
Approved by Board at the June 27, 2016 regular meeting

Signed Board Secretary Owen

