

MINUTES

CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING

**MONDAY
APRIL 25, 2016**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET**

Cedar Springs Public Library Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Chair at 7:00 pm

II. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. Board will not respond or discuss public comments unless Chair approves.

No oral or written comments

III. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by Owen second by Babcock
Motion carried by voice vote.

IV. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of March 28, 2016
- B. Approval of the Financial Report of March, 2016
- C. Approval of the Minutes of Special Board meeting March 21, 2016

MOTION: "Accept consent agenda" made by Powell second by Babcock
Motion carried by voice vote.

V. COMMITTEE REPORTS

- A. Personnel Committee – None
- B. Policy Committee – None
- C. Bylaw Committee – None
- D. Technology Committee – None
- E. Finance Committee – None

Powell handed out to the Board current spending by City/CBDT/Library concerning new Library project.

VI. DIRECTOR'S REPORT

Director's complete report is part of Board Packet.

Director Clark highlighted some of the important projects going on including the Summer reading program activities. Summer Reading program starts June 13, 2016 and ends July 27, 2016

Nutrition and Fitness is the theme. Many local organizations and businesses have provided support again this year.

April 30, 2016 is Mother/Daughter Princess Tea Party and 48 of the seats have been signed up for.

VII. UNFINISHED BUSINESS

- A. Report on progress status with New Library
Andrus has requested a meeting with the Board to pick out colors and finishes for the outside of building. Chair will notify Board of date and time.
- B. License agreement with CBDT
Development Agreement is at the attorney and is expected back soon. Will be placed on the agenda for next meeting.
- C. Director Evaluation
Director Clark requested a closed session for the evaluation.

MOTION: "Board to go into closed session for purpose of Director Evaluation" made by Owen second by Babcock Motion carried by voice vote

Board cleared meeting room and went into closed session at 7:14 pm

Board adjourned closed session, reopened meeting room, and returned to open session at 8:03 pm

VIII. NEW BUSINESS

No new Business considered by Board

IX. AGENDA ITEMS FOR MONDAY MAY 23, 2016 MEETING

- A. Contract for Library service between Solon Township and City of Cedar Springs
- B. Review pay scales and hours
- C. Directors Salary and benefits
- D. Development Agreement with CBDT

X. BOARD COMMENT

Board wishes Board Member Hall a Happy Birthday

Owen reminded Board members the next meeting is Monday May 23, 2016 not Tuesday. Misprint on meeting schedule notice. Director will repost with correct information.

XI. ADJOURNMENT

MOTION: "Adjourn meeting" made by Alber second by Owen

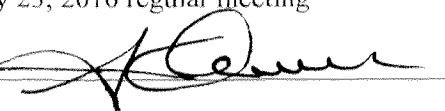
Motion carried by voice vote

Meeting adjourned 8:11 pm

Next regular meeting scheduled for Monday, May 23, 2016, 7PM at the Library

Approved by Board at the May 23, 2016 regular meeting

Signed Board Secretary Owen



CEDAR SPRINGS PUBLIC LIBRARY

SPECIAL BOARD MEETING

Meeting Minutes

May 3, 2016

6:00 pm

CEDAR SPRINGS PUBLIC LIBRARY

43 W. CHERRY STREET

Cedar Springs, MI

Special meeting

For special and irregular meetings, public bodies must post a notice indicating the date, time and place at least 18 hours before the meetings. Library Director is to post notice. Public comment may be recognized by the chair during each new business agenda item.

I. Call to order

Meeting called to order at 6:05 pm by chair

II. Absent

Trustee Powell

III. Agenda approval

MOTION: "Approve agenda" made by Alber second by Owen

Motion carried by voice vote

IV. New business

Trustee Powell arrived 6:12 pm

- a) Discussion of new Library project and selection of product materials and colors
Andrus provided an update on new Library progress.

Handed out a packet with various colors, materials, and Board made various selections for outside of Building. Andrus will obtain samples of the selected materials so Board can make final selections. Three color and material schemes were selected.

Trustee Philips left meeting 6:48 pm

Board continued selecting materials and colors for inside the new Library building floors. Three color and material schemes were selected. Andrus will provide samples of the interior selections and colors made by Board for final selection.

V. Adjournment

MOTION: "Adjourn meeting" Alber second by Babcock

Motion carried by voice vote

Meeting adjourned at 7:50 pm

Next regular meeting is May 23, 2016, 7 pm at the Library

Special meeting scheduled for May 24, 2016 6 pm at Andrus Architecture to make final material and color selections.

Approved by Board at the May 23, 2016 regular meeting

Signed Board Secretary Owen

A handwritten signature in black ink, appearing to be "Owen", written over a horizontal line.