

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

MONDAY JULY 27, 2015

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Secretary Owen at 7:00 pm
Quorum present: Ellick, Alber, Owen, Powell, Babcock, Phillips
Absent: Hall

II. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise.

No oral or written comments made.

III. APPROVAL OF THE AGENDA

Motion: "Approve agenda" made by Babcock second by Phillips
Motion carried by voice vote

IV. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of June 22, 2015
- B. Approval of the Financial Report of June 2015

Motion: "Approve consent agenda" made by Alber second by Babcock
Motion carried by voice vote.

Election of Officers to begin announced by Secretary

ELECTION OF BOARD OFFICERS

Secretary is accepting nominations for position of Chairperson
Nominations: Bob Ellick is nominated for chair by Alber second by Powell
Accepts: Bob Ellick accepts nomination to position of Chairperson
Powell and Alber motion to close nominations.
Nominations closed with no further nominations by Secretary
Ellick is elected to position of Chairperson by vote 6-0

Secretary Owen turns meeting and elections over to newly elected Chair Ellick

Chair Ellick is accepting nominations for position of Vice-Chair
Nominations: Earla Alber is nominated for position of Vice-Chair by Owen and second by Babcock
Accepts: Earla Alber accepts the nomination to position of Vice-Chair
Owen and Babcock motion to close nominations.
Nominations closed with no further nominations by Chair
Alber is elected to position of Vice-Chair by vote of 6-0

Chair Ellick is accepting nominations for position of Secretary
Nominations: Tony Owen is nominated for position of Secretary by Ellick and second by Alber
Accepts: Tony Owen accepts the nomination to position of Secretary
Babcock and Powell motion to close nominations
Nominations closed with no further nominations by Chair
Owen is elected to position of Secretary by vote 6-0

Chair Ellick is accepting nominations for position of Treasurer
Nominations: Becky Powell is nominated for position of Treasurer by Owen and second by Babcock
Accepts: Becky Powell accepts the nomination to position of Treasurer
Owen and Babcock motion to close nominations
Nominations closed with no further nominations by Chair.
Powell is elected to position of Treasurer by vote 6-0

V. COMMITTEE REPORTS

- A. Personnel Committee – None
- B. Policy Committee – None
- C. Bylaw Committee – Passed out updated By Laws to Board members
- D. Technology Committee – None
- E. Finance Committee –None

VI. DIRECTOR'S REPORT

Summer reading program is a great success this year. Donations continue to come in as part of fundraising for new library. Several grants are being worked on and will be finished shortly and mailed out. 2016 is the Libraries 80th birthday and what a wonderful year to be building a new library. Reminder of the Library party change to Hall's home on 8/11/15. Employee Kelly is resigning effective 8/19/15.

VII. UNFINISHED BUSINESS

- A. Recommendation concerning use of debit/credit cards

Motion: "Table to September 28, 2015 meeting" made by Powell second by Owen
Motion carried by voice vote

VIII. NEW BUSINESS

- A. Election of Officers reported
Chair Ellick, Vice-Chair Alber, Secretary Owen, Treasurer Powell
- B. 2015-2016 Budget amendment
Budget adjustment motion for Director Salary increase

Motion: "Accept motion to adjust budget to reflect correct salary increase for director"
Made by Powell second by Owen

Motion carried by voice vote

- C. Committee previous assignments
Chair reassigns everyone to their same committees and appreciates all they have done in the past year. Committee chairs need to contact Director Clark with proposed meeting schedules for the next year for posting.

Personnel and Compensation Committee:

Babcock (Chair), Powell, Phillips

Finance Committee:

Powell (Chair), Hall, Phillips

By Laws Committee:

Alber (Chair), Babcock, Hall

Policy Committee:

Owen (Chair), Clark, Yuko

Technology Committee:

Owen (Chair), Clark, Nick

Building Committee: Combined with CDBT

Ellick (Chair), Hamblin, Babcock, H., McIntyre, Cedar Springs City Manager

IX. AGENDA ITEMS FOR MONDAY SEPTEMBER 28, 2015 MEETING

- A. Debit/Credit card purchasing system
- B. Recognitions for donations to library
- C.
- D.

X. BOARD COMMENT

August 11, 2015 is Library appreciation party 6 pm at Amy Hall's house

Owen passed to Board members results of questionnaire and some recommendations for possible recognition for donations.

XI. ADJOURNMENT

Motion: "Adjourn meeting" made by Owen second by Alber

Motion carried by voice vote

Meeting adjourned at 7:50 pm

Next regular meeting scheduled for Monday, September 28, 2015, 7PM at the Library

Approved by Board on September 28, 2015

Submitted by Secretary Owen

