

MINUTES

CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING

MONDAY April 27, 2015

7:00 PM MEETING

CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET

Cedar Springs Public Library Mission Statement

The mission of the Cedar Springs Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Chair called meeting to order at 7 pm.
Attending: Ellick, Alber, Hall, Babcock, Owen
Absent: Powell, Phillips

Quorum is present

II. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise.

Mr. K. Mabie congratulated the Library Board for the programs and how the library is really growing. Compared to years past the Library has really expanded and we look forward to the new Library. Chair thanked Mr. K. Mabie for his comments.
No other oral or written comments made.

III. APPROVAL OF THE AGENDA

Motion: "Approve agenda" made by Owen second by Alber
Motion carried by voice vote.

IV. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of March 23, 2015
- B. Approval of the Financial Report of March 2015

Motion: "Accept consent agenda" made by Babcock second by Owen.
Motion carried by voice vote.

V. COMMITTEE REPORTS

- A. Personnel Committee – Director Evaluation
- B. Policy Committee – None
- C. Bylaw Committee –None
- D. Technology Committee –None
- E. Finance Committee –None

F. Building Committee – None

VI. DIRECTOR'S REPORT

Clark informed the Board of the toilet having major issues this month. City came in and fixed it. Clark thanked City for its quick response. Donations were up this month especially with the Summer Reading Program getting ready to start. Almost \$6000.00 dollars from memorials this year already. Staff safety training is scheduled.

VII. UNFINISHED BUSINESS

A. Grant committee status

Owen and Babcock brought the Board up to date on the Grant writing committee. Recommended the Board look into having the ability to process debit/credit cards at Library fundraising functions.

MOTION: "Refer to Finance committee for recommendation back to Board of the feasibility of processing debit/credit cards at Library functions" made by Ellick second by Owen.

Motion carried by voice vote.

B. Community Development Committee information

K Mabie informed the Board of where the committee was at and their pending presentation to the City Council.

VIII. NEW BUSINESS

A. Review of current status of new Library

Ellick has spoken to the Planning Commission on parking requirements and the moving of the fire barn

B. Director Evaluation

Clark did not request a closed session. Chair Ellick had Babcock, from the personnel committee, provide the results of the evaluations submitted by Board members and other information the committee had gathered. Board discussed report with Clark.

MOTION: "Accept the report with recommendations from the Personnel Committee" made by Owen second by Hall.

Motion carried by voice vote.

MOTION: "Refer question of pay increase to Finance Committee with recommendation due next meeting" made by Ellick second by Owen

Motion carried by voice vote

IX. AGENDA ITEMS FOR Tuesday MAY 26, 2015 MEETING

A. Review of current status of new Library

B. Grant committee information

C. Community Development Committee information

D. Recommendation for Director pay increase.

E. Recommendation concerning use of debit/credit cards

X. BOARD COMMENT

Ellick informed Board he could not continue on the Building Committee and will be appointing someone to take his place.

XI. ADJOURNMENT

MOTION: "Adjourn meeting" made by Alber and second by Owen.

Motion carried by voice vote.

Meeting adjourned at 7:50 pm

Next regular meeting scheduled for Tuesday, May 26, 2015, 7PM at the Library

Approved by Board on May 26, 2015

Submitted by Secretary Owen

A handwritten signature in black ink, appearing to be "A. Owen", written over a horizontal line.