

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

MONDAY NOVEMBER 24, 2014

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order at 7:00 pm by Chairperson
Trustee Bremmer excused w/notification
Quorum is present

II. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise.

Mark Laws addressed Board about possible grants and where the need was in contacting the various Boards including Meijer's Foundation.

Duane McIntyre discussed the delineation project and where it was. Also what some requirements from DEQ were.

III. APPROVAL OF THE AGENDA

Motion: "Approve agenda" made by Babcock second by Powell
Motion carried by voice vote

IV. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of October 27, 2014
- B. Approval of the Financial Report of October 27, 2014

Motion: "Approve consent agenda" made by Alber second by Owen
Motion carried by voice vote

V. COMMITTEE REPORTS

- A. Personnel Committee –
Committee has one more meeting and will director evaluation form will be complete. Next meeting will be posted.
- B. Policy Committee –
Cites in the new smoking policy needs to be added then copies will be issued out to all members.

- C. Bylaw Committee – No Report
- D. Technology Committee – present technology plan
Plan was presented to Board last month and no changes were submitted.
Recommendation Board accept.
- E. Finance Committee – No Report
- F. Building Committee –meeting update
No committee meeting was held. Chair presented updated plans from Architect for
Board comment

VI. DIRECTOR'S REPORT

Barrel has been put into Library for Feet's and Seat's program donations
Library will be part of the tree lighting program in downtown Cedar Springs
In March Friends of the Library will be conducting a Quilt raffle
Shannon Vanderhyde has accepted a position in the Rockford
Library. We will be posting the position
New collaborations between Library Directors/KISD and school leaders on
programs being developed.
April 22nd Choice One Bank is sponsoring a program for kids. Information
coming soon.

VII. UNFINISHED BUSINESS

Nothing for this topic

VIII. NEW BUSINESS

- A. Review of current status of new Library with Architect
Ellick discussed changes to the plans and Board discussed status of delineation
plans. Next step it to proceed with site plan. Review of Architect letter indicated
next step was to cost additional money.

Motion: "Board instructs Ellick to speak with Architect and proceed to site planning"
Made by Alber second by Babcock
Motion carried by voice vote. No dissent

- B. Approval of Technology plan

Motion: "Accept recommendation of Technology Committee and accept Plan"
made by Babcock and second by Phillips
Motion carried by voice vote

- C. Community Building Development Team presentation

Kurt Mabie presented to the Board a letter from the CBDT Board. It reflects a
motion the CBDT Board made in support of the new Library building and discussed
some ongoing projects they have. Library Board thanked Mr. Mabie and the CBDT
Board very much and offered Library Board support for CBDT in the future. The
Library will continue to have a Board member attending CBDT meetings as a
liaison between the two Boards.

IX. AGENDA ITEMS FOR JANUARY 26, 2015 MEETING

- A. Review of current status of new Library

- B. Review of Letter to be submitted to Meijer Foundation
- C. Library Director Goals and evaluation form
- D. Update of Pay Scale Range due to increase in minimum wage

X. BOARD COMMENT

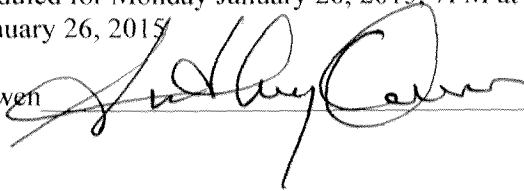
Alber wishes the Board Happy Thanksgiving and Christmas
Phillips wants to thank Shannon for her service to the Library

XI. ADJOURNMENT

Motion: "Adjourn meeting made by Alber second by Phillips
Motion carried by voice vote
Meeting ended 8:05 pm

Next regular meeting scheduled for Monday January 26, 2015, 7PM at the Library
Approved by Board on January 26, 2015

Submitted by Secretary Owen

A handwritten signature in black ink, appearing to read "Ashley Owen", written over a horizontal line.