

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

MONDAY OCTOBER 27, 2014

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Called to order at 7:00 pm by Chair.

Absent with notification Trustee Bremmer and Trustee Phillips

Quorum present

II. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise.

No oral or written public comments

III. APPROVAL OF THE AGENDA

MOTION: "Approve agenda"

IV. CONSENT AGENDA

A. Approval of the Minutes of the Board meeting of September 22, 2014

B. Approval of the Treasurer's Report of August 25, 2014

C. Approval of Treasurer's Report of September 22, 2014

MOTION: "Approve Consent Agenda" made by Powell second by Alber

Motion passed by voice vote

V. COMMITTEE REPORTS

A. Personnel Committee – None

B. Policy Committee – Motion for change in Library smoking policy

C. Bylaw Committee –None

D. Technology Committee –Tech plan passed out for consideration of approval at next meeting

E. Finance Committee –Change "Treasurer Report" to "Financial Report" approved

F. Building Committee –meeting update. Chair spoke with architect and they will be at next meeting. Delineating the watershed and coring's are in process.

VI. DIRECTOR'S REPORT

Director Clark is on vacation and submitted report as usual with Board Packet

VII. UNFINISHED BUSINESS

No unfinished business

VIII. NEW BUSINESS

- A. Review of current status of new Library with Architect
Chair spoke about meeting with architect and will request he be at next meeting
- B. Strategic plan / Approval of plan

MOTION: "Approve Strategic Plan as submitted" made by Owen second by Babcock.

Motion passed by voice vote. Clean copies of plan will be available to Board for their manuals by next meeting

- D. Smoking policy update

MOTION: "Approve new Smoking Policy as submitted" made by Owen second by Babcock

Motion passed by voice vote. Board will have updated pages for manual by next meeting

- E. Treasurer Report's signatures and content

Reports are to be signed by accounting provider. Copies need to be clearer for Board to read.

IX. AGENDA ITEMS FOR NOVEMBER 24, 2014 MEETING

- A. Review of current status of new Library
- B. Approval of Technology Plan
- C. New Director Evaluation form

X. BOARD COMMENT

New Technology plan was handed out for Board to review and comment before next meeting. No other comments

XI. ADJOURNMENT

MOTION: "Adjourn meeting" made by Babcock second by Owen

Motion passed by voice vote

Meeting closed at 7:30 pm

Next regular meeting scheduled for Monday November 24, 2014, 7PM at the Library

Approved by Board on November 24, 2014

Submitted by Secretary Owen

