

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**MONDAY, JULY 23, 2012**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
43 W. CHERRY STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services which fulfill the educational, informational, cultural and recreational needs of our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting called to order at 7 pm by Secretary Owen

**II. ROLL CALL**

EARLA ALBER - Chair present  
CHRISTINE FAHL - Vice-Chair absent  
ARDENA ROBERTS – Treasurer present  
BOB ELLICK – Trustee Present  
TONY OWEN – Secretary present  
VICKY BABCOCK – Trustee present  
BECKY POWELL- Trustee absent w/notification

Quorum is present

**III. BOARD ELECTIONS**

Secretary Owen announced Board elections were to commence and was accepting nominations for Board Chair.

Ellick nominated Earla Alber for Board Chair seconded by Roberts. Alber accepted the nomination. No other nominations came from the floor.

Nominations were closed. Vote was 4 ayes, 0 nays for Alber.

Secretary Owen turned elections over to newly elected Board Chair Alber

Chair Alber announced she was accepting nominations for Vice-Chair. Roberts nominated Christine Fahl for Vice Chair seconded by Babcock. No other nominations came from the floor. Nominations were closed. Vote was 5 Ayes, 0 nays for Fahl.

Chair Alber announced she was accepting nominations for Treasurer. Ellick nominated Ardena Roberts for Board Treasurer seconded by Owen. Roberts accepted nomination. No other nominations from the floor. Nominations closed. Vote was 4 Ayes, 0 Nays for Roberts.

Chair Alber announced she was accepting nominations for Secretary. Babcock nominated Tony Owen for Board Secretary seconded by Alber. Owen accepted nomination. No other nominations from the floor. Nominations closed. Vote was 4 Ayes, 0 Nays for Owen.

Election of Board Officers is closed.

#### **IV. APPROVAL OF THE AGENDA**

**Motion: "Approve Agenda"**, made by Owen seconded by Roberts.  
Motion carried by voice vote.

#### **V. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic not on the agenda shall limit their comments to two minutes, unless the chairperson deems otherwise.

No written or oral comments made.

#### **VI. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of June 25, 2012.
- B. Approval of Treasurer's Report of June 25, 2012.

**Motion: "Accept the consent agenda with clerical corrections"** made by Ellick second by Babcock. Motion carried by voice vote.

#### **VII. CORRESPONDENCE**

No written or oral correspondence received by Board.

#### **VIII. COMMITTEE REPORTS**

- A. Personnel Committee – none
- B. Policy Committee – none
- C. Bylaw Committee – none
- D. Technology Committee –none

Chair did not make any changes to the committee's appointments.

#### **IX. UNFINISHED BUSINESS**

- A. Report by Mr. Howell  
Mr. Howell provided the Board with historical facts and figures on Library usage, revenues, and percentages of where the revenue came from along with what proper operations costs for library should be.
- B. New Board meeting schedule 2012/2013  
Chair instructed Secretary to make this a permanent item on the June Agenda. Director is to post meeting schedule in the appropriate places.

#### **X. NEW BUSINESS**

- A. No new business before the Board

7:40 pm Board Member Fahl joined meeting. Fahl accepted position as Vice Chair.

**XI. DIRECTOR'S REPORT**

Party in Morley Park 2 to 4 pm. Review of programs and how they were being attended.

**XII. AGENDA ITEMS FOR SEPTEMBER**

- A. Update on Fundraising
- B. Information from City concerning operations

**XIII. INFORMATIONAL ONLY**

No information to present.

**XIV. BOARD COMMENT**

Babcock discussed fundraising and ideas of possible activities board can get involved in.

**XV. ADJOURNMENT**

**Motion: "Adjourn meeting"**, made by Owen second by Fahl. Motion carried by voice vote.

Meeting Adjourned at 8:30 pm

Next meeting scheduled for September 24, 2012, 7pm at the Library

Approved by Board September 24, 2012

Submitted by Secretary Owen

