

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY  
REGULAR BOARD MEETING**

**TUESDAY, MAY 29, 2012**

**7:00 PM MEETING**

**CEDAR SPRINGS PUBLIC LIBRARY  
43 W. CHERRY STREET**

**Cedar Springs Public Library  
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services which fulfill the educational, informational, cultural and recreational needs of our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

**I. CALL TO ORDER**

Meeting was called to order at 7:00 pm by Vice Chair Christine Fahl

**II. ROLL CALL**

EARLA ALBER - Chair Absent with notification  
CHRISTINE FAHL - Vice-Chair present  
ARDENA ROBERTS – Treasurer Absent with notification  
BOB ELLICK – Trustee Absent with notification  
TONY OWEN – Secretary present  
VICKY BABCOCK – Trustee present  
BECKY POWELL- Trustee present

Quorum is present

**Motion: “Accept and approve the “absent with notifications” board members “**, made by Owen second by Babcock. Motion carried by voice vote.

**III. APPROVAL OF THE AGENDA**

**Motion: “Approve the agenda”**, made by Owen seconded by Babcock  
Motion carried by voice vote

**IV. PUBLIC FORUM**

Any citizen who wishes to address the Library Board on a topic not on the agenda shall limit their comments to two minutes, unless the chairperson deems otherwise.

No written or oral comments for non agenda items made.

**V. CONSENT AGENDA**

- A. Approval of the Minutes of the Board meeting of April 23 2012
- B. Approval of Treasurer's Report of April 23 2012

**Motion: "Accept and approve the Consent Agenda"**, made by Owen seconded by Babcock. Motion carried by voice vote.

**VI. CORRESPONDENCE**

No written or oral correspondence received by Board.

**VII. COMMITTEE REPORTS**

- A. Personnel Committee – No report
- B. Policy Committee – No report
- C. Bylaw Committee – No report
- D. Technology Committee – No report

**VIII. UNFINISHED BUSINESS**

- A. Fundraising

Meetings for the fundraising committee are the 1<sup>st</sup> Tuesday of each month. Currently the committee needs a co-chair to help with some of the activities. We are at the \$30,000.00 mark and would like to offer a big thank you to the Community for their support.

- B. Discussion of Strategic Plan

Reviewed current Strategic Plan and what has been completed. Requested Secretary to place the Strategic Plan as a permanent agenda item for each January for review and updating. Owen and Powell will meet to make recommendations for a Strategic Plan session for the Board

- C. Director Evaluation follow-up

Director provided feedback concerning items discussed on evaluation. Any Board comments are to be sent to Fahl rather than discussed individually with Director Clark.

**IX. NEW BUSINESS**

- A. Ron Howell presentation

Mr. Howell made a presentation to the Board concerning issues and questions which need to be investigated and researched concerning building a new Library.

**Motion: "Accept Mr. Howell's offer of gathering information for the Board concerning the Building of the new Library. Mr. Howell is to be accepted as a non paid volunteer and is to report directly to Chair Alber"**, made by Owen seconded by Fahl. Motion carried by voice vote.

B. Request funding to determine Cost of moving Fire barn (\$6,000 to \$8,000)

Board discussed the timing and funding issues concerning this topic and the new Library.

Written comment submitted by Ellick," As I view the agenda for the meeting on Tuesday I noticed that we have under New Business item B request for funding to determine the cost of moving the fire Barn ( I can only imagine the Cedar Springs Fire Station) 6,000.00 to 8,000.00 Dollars.

As it stands right now I am not in favor on this, I'm sure I do not know all the facts and would like to be included in the discussion, however I cannot attend the meeting on Tues. evening, some of the issues that come to mind are I'm not sure it is worth moving, it is not the Library's Fire station, Why would we pay to move it at all and in addition to this are we physically moving the Fire Station or are we just relocating the Fire Dept. and politics aside if we wanted it moved why wouldn't we just get estimates from people who move buildings for a living and think it through from there and where are we moving it to.

I would prefer this was read into or included into the minutes at the Library meeting on Tues. May 29th 2012 unless you would decide amend the agenda or to table this issue for the next meeting under old business or eliminate it from the agenda until the next meeting under new business. Thank You All for your consideration of this matter  
R.L. Ellick Solon Twp. Supervisor / Cedar Springs public Library board member.

Submitted by email

**Motion: "Table this item until next month",** made by Babcock seconded by Powell. Motion carried by voice vote.

**X. DIRECTOR'S REPORT**

A. Summer Reading Program

Director Clark handed out the new booklets discussing the Summer reading program. Clark described the program and presented to the Board a listing of all the people and business's who have contributed to make this program possible.

B. New Hiring and coverage issues

Director Clark announced the hiring of a new staff member at the Library-Kathryn Prokopy. The Board welcomes her to the Library.

**XI. AGENDA ITEMS FOR JUNE**

- A. Moving the fire barn-Tabled item from May 29<sup>th</sup> meeting
- B. End of year Budget Amendments

**XII. INFORMATIONAL ONLY**

No informational items this month.

**XIII. BOARD COMMENT**

Because of the recent actions in Lansing the Board should consider setting up a small committee with Solon Township to look at all the possibilities of funding for current operations and for the new Library.

**XIV. ADJOURNMENT**

**Motion: 'Adjourn the meeting'**, made by Owen seconded by Babcock.  
Motion carried by voice vote.

Meeting adjourned at 8:30 pm

Next meeting scheduled for June 25, 2012, 7pm at the Library

Approved by Board June 25, 2012

Submitted by Secretary Owen

A handwritten signature in black ink, appearing to be 'A. Owen', is written over a horizontal line.