

MINUTES

CEDAR SPRINGS PUBLIC LIBRARY REGULAR BOARD MEETING

MONDAY, APRIL 23, 2012

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET**

Cedar Springs Public Library Mission Statement

The mission of the Cedar Springs Public Library is to provide quality materials and services which fulfill the educational, informational, cultural and recreational needs of our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order by Chair 7:00 pm

II. ROLL CALL

EARLA ALBER – Chair- present
CHRISTINE FAHL - Vice-Chair -present
ARDENA ROBERTS – Treasurer -present
BOB ELLICK – Trustee -present
TONY OWEN – Secretary -present
VICKY BABCOCK – Trustee -present
BECKY POWELL – Trustee –present

Quorum present

III. APPROVAL OF THE AGENDA

Motion: “Accept agenda as submitted” made by Ellick seconded by Fahl.
Motion carried by voice vote.

IV. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic not on the agenda shall limit their comments to two minutes, unless the chairperson deems otherwise.

There were no written or oral public comments.

V. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of March 26, 2012
- B. Approval of Treasurer's Report of March 26, 2012

Motion: "Accept consent agenda" made by Owen second by Roberts
Motion carried by voice vote.

VI. CORRESPONDENCE

No correspondence this month

VII. COMMITTEE REPORTS

- A. Personnel Committee – Director Evaluation and wage recommendation
- B. Policy Committee –
- C. Bylaw Committee – Will be meeting to review By-Laws are current
- D. Technology Committee –

VIII. UNFINISHED BUSINESS

- A. Fundraising

Approximately \$27000.00 towards goal

IX. NEW BUSINESS

- A. 2012-2013 Budget

Motion: "Table this item until after Wage Consideration New Business item C" made by Owen second by Ellick
Motion carried by voice vote

- B. Movie License renewal (\$249.00)

Library is not going to renew because of cost and low participation.

- C. Wage consideration for part time staff

Motion: "Accept recommendation of Personnel Committee of 1.5% wage increase for all Library staff." Made by Babcock second by Powell
Motion carried on voice vote.

Motion: "Reconsider 2012-2013 Budget agenda item previously tabled" made by Owen second by Powell.
Motion carried by voice vote

Motion: "Accept Budget for 2012-2013 as presented with Salary line item 702 and 705 adjusted accordingly for 1.5% wage increase" made by Fahl second by Babcock. Roll call vote 7 Ayes, 0 Nays
Motion carried

D. Directors Evaluation

Director requested a closed session for review.

X. CLOSED SESSION – Director Evaluation

Motion: “Go to closed session for purpose of Director Evaluation” made by Babcock second by Fahl.
Motion carried by voice vote
Closed session started 7:27 pm

XI. MOTION TO RETURN TO OPEN SESSION

Motion: “Return to open session” made by Owen second by Ellick
Motion carried by voice vote
Returned to open session 7:43 pm

XII. DIRECTOR’S REPORT

The new computers have arrived and are installed and online for patron use. Summer reading program is about ready. There has been very generous community support for the program.

XIII. AGENDA ITEMS FOR MAY

- A. Strategic plan discussion
- B Director follow-up

XIV INFORMATIONAL ONLY

- A. May 1st is next fundraising meeting

XV. BOARD COMMENT

Board Chair discussed the Board packets

XVI. ADJOURNMENT

Motion: “Adjourn meeting” made by Owen second by Alber
Motion carried by voice vote

Next meeting scheduled for May 29, 2012, 7pm at the Library

Approved by Board May 29, 2012

Submitted by Secretary Owen

