

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

MONDAY, MARCH 26, 2012

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
43 W. CHERRY STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services which fulfill the educational, informational, cultural and recreational needs of our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order at 7:00 pm by Chair

II. ROLL CALL

EARLA ALBER - Chair -present
CHRISTINE FAHL - Vice-Chair-present
ARDENA ROBERTS – Treasurer -present
BOB ELLICK – Trustee-present
TONY OWEN – Secretary-present
VICKI BABCOCK – Trustee-present
BECKY POWELL - Trustee-present

Quorum is present

III CHAIR COMMENTS

Chair would like to welcome our newest member Becky Powell whose is taking the Vacant Trustee position

IV. APPROVAL OF THE AGENDA

MOTION: “add under new business B. Hire a new custodian” made by Babcock seconded by Owen

Motion carried by voice vote.

MOTION: “Accept the amended agenda” made by Owen seconded by Ellick

Motion carried by voice vote

V. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic not on the agenda shall limit their comments to two minutes, unless the chairperson deems otherwise.

No public comments written or oral.

VI. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of February 27 2012
- B. Approval of Treasurer's Report of February 27, 2012

MOTION: "Accept the consent agenda" made by Ellick and seconded by Roberts.

Motion carried by voice vote

VII. CORRESPONDENCE

No correspondence to report

VIII. COMMITTEE REPORTS

- A. Personnel Committee –no report
- B. Policy Committee – Report on accident form
Board wants committee to review form with city for approval
- C. Bylaw Committee – no report
- D. Technology Committee – no report

IX. UNFINISHED BUSINESS

- A. Fundraising
We have now reached the 50 percent point of the match.

X. NEW BUSINESS

- A. Directors Evaluation Form
Board members are to complete the evaluation form and return to Fahl by 4/15/2012.
- B. Hire a new Custodian
Clark recommended to the Board the hire of the current custodian service for the City of Cedar Springs

MOTION: "Hire Jeff at 42.00 /52 weeks not to exceed \$2184.00" made by Owen seconded by Roberts
Motion carried by voice vote

XI. DIRECTOR'S REPORT

Director Clark provided to the Board a synopsis of upcoming programs and informed the Board of the arrival of 2 new laptops and 4 new computers

XII. AGENDA ITEMS FOR APRIL

- A. Directors Evaluation
- B. Movie License

XIII. INFORMATIONAL ONLY

- A. March 27th date for the next public fundraising meeting, It was moved from April 3rd to March 27th

XIV. BOARD COMMENT

No Board comments this meeting

XV. ADJOURNMENT

Motion: "Motion to adjourn meeting" made by Owen seconded by Fahl.
Motion carried by voice vote
Meeting ended at 8:05 pm

Next meeting scheduled for April 23, 2012, 7pm at the Library

Approved by Board April 23, 2012

Submitted by Secretary Owen

A handwritten signature in cursive script, appearing to read "Owen", is written over a horizontal line.